



**SALDANHA** BAAI  
BAY  
MUNISIPALITEIT | MUNICIPALITY | uMASIPALA

# TARIFF POLICY

**For implementation as from 1 July 2020**



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## 1. PREAMBLE

**Whereas** section 74 of the Local Government: Municipal Systems Act, (No.32 of 2000) requires a municipal council to adopt a tariff policy on the levying of fees for municipal services;

**And whereas** the tariff policy at least should include the principles in section 74(2);

**And whereas** the tariff policy may differentiate between different categories of users, debtors, service providers, service standards and geographical areas as long as such differentiations do not amount up to unfair discrimination;

**Now therefore** the Municipal Council of the Saldanha Bay Municipality adopts the following tariff policy:

## 2. DEFINITIONS

In this tariff policy, unless inconsistency with the context, a word or expressions to which a meaning in the Act has been attached means:

**“break even”** occurs where the volume sales are equal to the fix and variable cost associated with the provision of the service.

**“capital contributions”** means the tariffs payable in respect of the water, electricity, sewage, storm water, roads and refuse removal infrastructure of the municipality, and which amounts exclude amounts payable towards the operational and maintenance costs of such infrastructure.

**“community service”** are services that the Council has classified as such and the tariffs have been compiled with the intention that the costs of the services cannot be recovered fully from public service charges and are of a regulatory nature.

**“councillor for financial matters”** is the councillor of the municipal council responsible for financial matters as determined by the Act.

**“domestic consumer”** means a consumer using water for domestic purposes.

**“domestic purposes”** in relation to the supply of water means water supplied for drinking, ablution and culinary purposes to premises used predominantly for residential purposes.

**“economic services”** are services that the Council has classified as such and the tariffs have been compiled with the intention that the total costs of the services are recovered from customers.

**“fixed costs”** are costs which do not vary with consumption or volume produced.

**“industrial effluent”** means any effluent produced from the use of water for industrial purposes, and for the purposes of this by-law includes any effluent except standard domestic effluent or storm water.

**“in-feed tariff”** is the tariff at which the municipality could buy excess energy from small scale embedded generation.

**“in season”** refers to the period from the 1st December of a year up to 31 January of the following year and from the Monday before the Easter weekend up to and including Easter Monday.

**“lifeline tariffs”** is a unit charge calculated by dividing the total cost associated with the service by the volume consumed (units).

**“municipality”** means the municipality of Saldanha Bay established in terms of Section 12 of the Municipal Structures Act, 117 of 1998, and includes any political structure, political office bearer, duly authorised agent thereof or any employee thereof acting in connection with this by-law by virtue of a power vested in the municipality and delegated or sub-delegated to such political structure, political office bearer, agent or employee.

**“municipal services”** means *“municipal services”* as defined in section 1 of the Act, and includes a function or a combination of functions listed in Schedules 4B and 5B of The Constitution of the Republic of South Africa, 1996, and any other service rendered by the municipality.

**“resident”** is a person who is ordinary resident in the municipal area.

**“residential cluster”** is residential units contained within an approved multi-residential unit developments such as Single Title Cluster Developments, block of flats with unregistered individual ownership of units and Gated Villages where one metered connection point serves a multi-residential unit development.

**“residential unit”** is a unit comprising of a number of rooms, used for residential purposes.

**“service point”** is a unique stand/plot where a municipal service is delivered or can be reasonably delivered.

**“storm water”** means water resulting from natural precipitation or accumulation and includes rainwater, subsoil water or spring water.

**“the Act”** refers to the Local Government: Municipal Systems Act, 2000 (Act no 32 of 2000).

**“Time of Use tariffs”** are different rates for the specific components of the tariff that is applicable at different times of the day or for different seasons or periods of the year.

**“total cost”** is the sum of all fixed and variable costs associated with a service.

**“trading services”** are services that the Council has classified as trading services and the tariffs have been compiled with the intention that the Council makes a profit on the delivery of the services.

**“two-part tariffs”** are tariffs that are raised to cover the fixed and variable costs separately. The fixed costs are recovered by dividing the total fixed costs by the number of customers per category and the variable costs are recovered by dividing the total variable costs by the volume consumed.

**“units consumed”** are the number of units consumed of a particular service and are measured in terms of the units of measurement reflect in Section 6 of the Act.  
**“variable costs”** are these are costs that vary with consumption or volume produced.

**“wet industry”** means an industry which discharges industrial effluent.

### **3. PURPOSE OF THIS POLICY**

The Saldanha Bay Municipality wishes to achieve the following objectives by adopting this tariff policy –

- (a) To comply with the provisions of section 74 of the Local Government: Municipal Systems Act, (No. 32 of 2000).
- (b) To prescribe procedures for calculating tariffs where the municipality wishes to appoint service providers in terms of section 76(b) of the Act.

### **4. TARIFF PRINCIPLES**

The Saldanha Bay Municipality puts it on record that the following tariff principles will apply:

- (a) Free services will only be possible if the National Government pay to the municipality an equitable share subsidy that covers the full costs of the free services.
- (b) All users of municipal services will be treated equitably. The various categories of customers will pay the same charges based on the same cost structure.
- (c) The amount payable by consumers will be in proportion to usage of the service.
- (d) Indigent households must at least have access to basic services through lifeline tariffs or direct subsidisation.
- (e) Tariffs must reflect the total cost of services.
- (f) Tariffs must be set at a level that facilitates the sustainability of services. Sustainability will be achieved by ensuring that:
  - (i) Cash inflows cover cash outflows. This means that sufficient provision for working capital and bad debts will be made.
  - (ii) Access to the capital market is maintained. This will be achieved by providing for the repayment of capital, maintaining sufficient liquidity levels and making profits on trading services.

- (g) Provision will be made in appropriate circumstances for a surcharge on a tariff. This will be required during a national disaster and periods of droughts when a restriction of usage is required.
- (h) Providing for penalties to prohibit exorbitant use will encourage efficient and effective use of resources.
- (i) The extent of subsidisation of tariffs for indigent households will be disclosed.
- (j) VAT is excluded from all tariffs and will be additional to these tariffs where applicable.
- (k) Unit of measurements. The unit of measurement as reflected in paragraph 8 below, will be used to determine regulatory, community and subsidised services.
- (l) Method of calculation
  - (i) These tariffs will be adjusted annually by increasing the tariff that applied during the previous financial year by a percentage increase as determined by the majority councillors present at the meeting where the budget is approved.
  - (ii) Council may approve a new tariff that differs from area to area.
  - (iii) Electricity tariff structures may be revised if required with revenue neutral new structures prior to a general average tariff increase.

## **5. CATEGORIES OF CUSTOMERS/PROPERTIES**

- (a) The tariff structure of the Saldanha Bay Municipality makes provision for the following categories of customers/properties:
  - (i) Residential properties;
  - (ii) Vacant Land: Residential;
  - (iii) Vacant Land: Commercial;
  - (iv) Vacant Land: Industrial;
  - (v) Industrial properties;
  - (vi) Business and commercial properties;
  - (vii) Agricultural properties;
  - (viii) Mining properties;
  - (ix) Properties owned by an organ of state;
  - (x) Public service infrastructure properties;

- (xi) Properties owned by public benefit organisations and used for specified public benefit activities;
  - (xii) Properties used for multiple purposes, subject to section 9 of the Act;
  - (xiii) Place of public worship;
  - (xiv) Private open space;
  - (xv) Protected areas;
  - (xvi) National monuments;
  - (xvii) Public open space; or
  - (xviii) Any other category of property as may be determined by the Minister, with the concurrence of the Minister of Finance, by notice in the Gazette.
- (b) Where there is a substantial difference between the infrastructure use to provide a service to a specific group of users within a category and/or standard of services provided, the Council can, after considering a report by the Municipal Manager or the relevant Head of Department, determine differentiated tariffs for the different consumer within the specific category.
- (c) The differentiation must be based on one or more of the following elements: infrastructure costs, volume usage, availability, capacity and/or service standards.

## 6. CLASSIFICATION AND COST ELEMENTS

- (a) The Chief Financial Officer shall, subject to the guidelines provided by the National Treasury, make provision for the following classification of services.
- (i) **Trading services**
    - Water; and
    - Electricity.
  - (ii) **Economic services**
    - Refuse removal; and
    - Sewage disposal.
  - (iii) **Community services**
    - Other Municipal services as described in schedules 4B and 5B of the Constitution of the Republic of South Africa.
  - (iv) **Subsidised services**
    - Services as described in Schedule 4A and 5A of the Constitution of the Republic of South Africa as per mutual agreement with Government.



- (b) Expenditure will be classified in terms of GRAP Standards.
- (c) Cost centres will be created to which the costs associated with the providing of the service as follows:
  - (i) Function;
  - (ii) Item;
  - (iii) Segment description;
  - (iv) Project;
  - (v) Costing;
  - (vi) Funding; and
  - (vii) Region.
- (d) The subjective classification of expenditure each with a unique mSCOA string will be applied to all cost centres.
- (e) The following cost elements will be used to calculate the tariffs of the different services:
  - (i) *Fixed costs* which consist of the capital costs (interest and redemption) on external loans as well as internal advances and or depreciation whichever are applicable to the service and any other costs of a permanent nature as determined by the Council from time to time;
  - (ii) *Variable cost*: This includes all other variable costs that have reference to the service; and
  - (iii) *Total cost* is equal to the fixed cost plus variable cost.

## 7. TARIFF TYPES

In determining the type of tariff applicable to the type of service the Council shall make use of the following four options or a combination of the same:

- (a) **Single tariff**: this tariff shall consist of a cost per unit consumed. All costs will be recovered through unit charges at the level where income and expenditure breaks even. Subject to a recommendation by the Chief Financial Officer the Council may decide to approve profits on trading services during the budget meeting. Such profits will be added to the fixed and variable cost of the service for the purpose of calculating the tariffs.
- (b) **Cost related two to more-part tariff**: this tariff shall consist of two to more parts. Management, capital, maintenance and operating costs and capacity costs may be recovered by grouping certain components together e.g. management, capital and maintenance costs may be grouped together and be recovered by a fixed charge, independent of consumption for all classes of consumers, while the

variable costs may be recovered by a unit charge per unit consumed. Multiple part tariffs will be used to calculate the tariff for electricity and to provide for maximum demand, capacity and usage during limited demand.

- (c) **Inclining block tariff:** this tariff is based on consumption levels being categorised into blocks, the tariff being determined and increased as consumption levels increase. This tariff will only be used to prohibit the exorbitant use of a commodity. The first step in the tariffs will be calculated at least break-even point. Subsequent steps will be calculated to yield profits and to discourage excessive use of the commodity.
- (d) **Declining block tariff:** this tariff is the opposite of the inclining block tariff and decreases as consumption levels increase. The first step will be calculated by dividing the fix and variable cost and profit determined by council from time to time by the volume consumed.
- (e) **Regulating tariff:** this tariff is only of a regulatory nature and the municipality may recover the full or a portion of the cost associated with rendering the service.
- (f) **Fixed tariff:** this tariff shall consist of a fixed tariff as determined by Council for the providing of a specific service.

## 8. UNIT OF MEASUREMENT AND METHODS OF CALCULATIONS

The following units of measurement will, where possible, be used to determine tariffs:

### 8.1 WATER SERVICES

#### (a) Unit of measurement

Fixed tariff per service point plus a tariff per unit used (kilolitre used).

#### (b) Method of calculation

- (i) The fixed costs of the service shall consist of the costs indicated as such by the Council.
- (ii) The volume used by each category will be used to determine the pro-rata fixed cost of that specific category.
- (iii) The number of users in each category or the size and/or type of service connection will be used to determine the fixed costs of each category.
- (iv) The unit tariff will be calculated by dividing the variable cost by the volume used.

- (v) Where consumption cannot be measured the average consumption of the area will be used to calculate a fixed tariff to be charged.
- (vi) A consumer (service point) who is not connected to the water service but can reasonably be connected will pay an availability tariff.
- (vii) Fixed cost per consumer (service point) per category will be used as a basis to determine an availability charge per erf size. The following categories will be used:
  - 25% surcharge per erf between 0m<sup>2</sup> – 2000 m<sup>2</sup>
  - 50% surcharge per erf between 2001m<sup>2</sup> – 3000m<sup>2</sup>
  - 75% surcharge per erf between 3001m<sup>2</sup> – 4000m<sup>2</sup>
  - 100% surcharge per erf between 4001m<sup>2</sup> – 5000m<sup>2</sup>
  - 125% surcharge per erf above 5000m<sup>2</sup>
 (A private open space without a service connection is excluded from the above availability fees)
- (viii) Where council decide to make a profit on the service the profit will be added to the fixed and variable cost before tariffs are calculated.
- (ix) Charges for SBIDZ will be as per agreement with Council.
- (x) Tariffs applicable to residential clusters
  - (a) Consumption  
 Tariff be applicable on an increasing block structure per residential unit upon acceptance of a signed affidavit by a properly authorised person, stating the number of the completed and occupied residential units supplied from that metered connection; or  
  
 Upon updating of information on the municipality's master data base (e.g. completed number of units per section title)
  - (b) Basic charges  
 Tariff per unit based on the number determined in (a) above.
  - (c) The above is applicable as from the first of the month following the date of acceptance of the number of units determined in (a) above.

When water restriction tariffs are to be implemented, Council may differentiate the percentages of the restriction between categories of consumers.

The following table reflects the application of tariffs to be applicable:

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Testing of meters: Testing if 15mm or 20mm on consumer request	Fixed amount per test
Testing of meter larger than 20mm on consumer request by a professional institution	Actual costs per test
Provision of temporary meters and connection and disconnection pillar taps	Actual cost plus 20% plus water deposit
Reconnection costs Reconnection after disconnection on consumer request	Actual cost of connection plus 20%
Reconnection of a supply after disconnection as a result of an infringement of council's by- laws	Fixed amount plus all monies due for water and reconnection
Termination of supply on consumer request	1/12 of the annual basic service fees payable for each month without supply
Moving of a meter	Actual cost per moving of a meter 10% to pay in advance
Investigation of faults at a consumer's premises  Faults repaired by council: Call out fees only from 08:00 to 16:00	Fixed amount per call out + actual cost of material + 20%
Call out fees where material and/or excavation is necessary (after hours)	Fixed amount per call out + actual cost of material + 20%

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Sunday + public holidays	Fixed amount per call out + actual cost of material + 20%
When council is called out, and on arrival discover that the consumer has already repaired the fault Between 08:00 and 16:30	Fixed amount per investigation
After working hours	Fixed amount per investigation
Sunday + public holidays	Fixed amount per investigation
Connection fees	
New connections – all connections larger than 20mm must be requested in writing	Fixed amount per connection
15 mm OD	Fixed amount per connection
20 mm OD	Fixed amount per connection
25 mm OD	Fixed amount per connection
40 mm OD	Fixed amount per connection
Larger than 40 mm OD	

FUNCTION	UNITS OF RETURN
<p>Installation of meter with casing where the water pipe has already been laid to the erf</p> <p>15 mm OD</p> <p>20 mm OD</p> <p>25 mm OD</p>	<p>Fixed amount per connection</p> <p>Fixed amount per connection</p> <p>Fixed amount per connection</p>
<p>Installation of a connection without a water meter</p> <p>15 mm OD</p> <p>20 mm OD</p> <p>25 mm OD</p> <p>Larger than 25 mm OD</p>	<p>Fixed amount per connection</p> <p>Fixed amount per connection</p> <p>Fixed amount per connection</p> <p>Fixed amount per connection</p>
<p>Inspection fees</p> <p>Where the main water pipe network is installed by private institutions on behalf of developers</p>	<p>Minimum fixed amount per hour paid up front or minimum fixed amount per hour where an account must be delivered</p>

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Mobile water delivery	
Transport of water inside working hours	Transport of water (per hour) with minimum fixed amount + amount of kl water at tariff determined by Council
Transport of water outside working hours	Fixed amount + amount of kl water at tariff determined by Council
Water collected by consumers at pillar tap is pre-payable	Amount of kl water at tariff determined by Council
Undeveloped service points (Availability fees)	Fixed amount per size of plot that is determined annually by Council.
Capital Contributions	Cost determined by Council per Service
Other miscellaneous services not mentioned above	Cost determined by Council

## 8.2 ELECTRICITY SERVICES

### (a) Unit of measurement

- (i) kWh – Active Energy.
- (ii) kVA – maximum demand (thermic or block) register in a half an hour period.
- (iii) Ampere or kVA – Capacity based on the connection size of the supply point.

### (b) Method of calculation

- (i) The guidelines issued by the National Electricity Regulator from time to time will form the basis of calculating tariffs.
- (ii) To recover the capital cost of supplying electricity through a fixed charge will make electricity unaffordable to many low consumption users. Cross subsidisation between and within categories of consumers will be allowed based on the load factors of the categories and consumers within the category. Portions of the fixed costs may be recovered through an energy or time-of-use charge. To apply the abovementioned principle, the cost allocation basis, cost groupings, tariff components and tariff types reflected in the following tables will be used.

Tariff types	Capacity charge		Fixed charge Rand/ customer/ Month	Active Energy charge cents/ kWh	Demand charge Rand/ kVA/ month
	Rand/ month Or month	Ampere/ Rand/kVA/			
One part			X	X	
One-part Block Up to 4			X	X	
Two part		X	X	X	
Two Part Block Up to 4 blocks		X	X	X	
Three part		X	X	X	X

- (iii) The one-part single energy rate tariff:

All costs allocated to a user category which will normally make use of a one-part single energy rate tariff will be expressed in a single cents/kWh charge. The recommended methodology for allocating costs into this tariff is as follows:



- The maximum demand costs (Rand/ kVA/ month) of all consumers that will normally use a single tariff will be calculated by considering the average load factor of the type of these customers and added to the variable cost.
  - The fixed cost rand/customer/month and the energy cost (kWh) will also be added to the variable cost.
  - The total cost (maximum demand, fixed and energy costs) allocated to consumers which will normally use a one-part-single-energy tariff will be calculated at a least break-even point comparable with the number of kWh units determined by Eskom from time to time.
  - The total cost will be expressed in a cents/kWh tariff.
  - The unit charge might be based on Incrementing Block tariffs.
  - A portion of the fixed cost equal to the operating and administrative cost of the Electricity Department may be recovered through a Rand/user/month charge.
- (iv) The two-part tariff:
- A portion of the fixed cost equal to the operating and administrative cost of the Electricity Department will be recovered through a Rand/user/month charge.
  - The remaining portion of the fixed cost will be added to the variable cost and recovered through a unit charge (cent/kWh charge).
  - The tariff then consists of a fixed monthly charge plus a variable charge related to metered kWh consumption.
  - The unit charge might be based on Incrementing Block tariffs.
- (v) The three-part tariff:
- A portion of the fixed cost as described in section 2(b)(iv) will be recovered through a rand/ user/ month charge.
  - The remaining portion of the fixed cost will be recovered through a unit charge (cent/kWh) and maximum demand charge (Rand/kVA/month).
  - A Portion of the maximum demand charge (Rand/kVA cost) will be recovered through the unit charge.
  - The cent/kWh charge therefore recovers the total variable cost plus portions of reallocated fixed and demand charges (Rand/customer/month and Rand/kVA costs).
- (vi) Where council decide to make a profit on the service the profit will be added to the fixed and variable cost before tariffs are calculated.
- (vii) Where a consumer (service point) is not connected to the electricity reticulation system but can reasonably be so connected, an availability tariff will be payable. The tariff will be calculated by adding a surcharge of 50%

to the fixed costs applicable to connected consumers (service points) per category. The connection charge will be based on the standard design connections for the applicable property. (60 Ampere single Phase for residential erven and 60 Ampere three Phase for Commercial erven)

- (viii) The structure of the time-of-use tariff will be calculated according to the purchase structure.
- (ix) The time-of-use tariff will only be offered in areas where similar tariffs are available to the municipality.

(c) The following table reflects the application of tariffs to be applicable:

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Electricity Meter reading	Fixed amount per reading
Deposit All Consumers	Fixed amount based on the value of the average of any two months' account subject to a minimum amount determined by Council.
SBIDZ	As per agreement
Reconnection fees: consumer's request	Fixed amount per disconnection
Reconnection fees: non payment	Fixed amount per disconnection
Testing of meters: Tested by Council	Fixed amount per test
Tested by laboratory	Fixed amount + 15%
Cable connections Single phase cable connection up to erf boundary	Fixed amount per connection as determined
Single phase cable connection up to pillar box or overhead cable	Fixed amount per connection as determined
Three phase cable connection up to erf boundary or	Fixed amount per connection as determined

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Three phase cable connection up to pillar box	Fixed amount per connection
Cable Costs: Single phase (16 mm <sup>2</sup> Cu low voltage cable)	Fixed amount per meter
Three phase (16 mm <sup>2</sup> Cu low voltage cable)	Fixed amount per meter
Non Standard Connections	Fixed amount based on the Actual cost plus 10%
Conversion of single phase to pre-paid system	Fixed amount per conversion
Conversion of pre-paid system to conventional meter	Fixed amount per conversion
Fault detection fees: By municipal officials: During working hours After working hours	Fixed amount per inspection
Where municipal official is called out to repair a fault but on arrival discover that the consumer has already repaired the fault: During working hours	Fixed amount per inspection
After working hours	Fixed amount per inspection
Master circuit breakers Single phase Three phase Bulk consumers	Fixed amount per circuit-breakers

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Minimum amount payable after disconnection	1/12 of annual minimum account for each month that no electricity was received
Availability fees: With or without improvements that are not connected	Fixed amount per size of plot that is determined annually by council.
Illegal tampering with meters All meters: First incident Second and successive incidents  Pre-paid meters: Negative current	Fixed amount determined by Council Fixed amount determined by Council  Total cost of calculated arrear amount
Increasing or decreasing the Capacity of a connection (Conventional Meter – Certificate of Compliance to indicate the breaker size)	Fixed amount per change determined by Council
Increasing or decreasing the Capacity of a connection (Pre-Paid Meter – Engineering Token to be loaded onto meter)	Fixed amount per change determined by Council

(d) Standard Connection Sizes

The following Standard connection sizes will be available for Domestic Customers:

1. Smaller than 30 Ampere Single Phase
2. 40 Ampere Single Phase
3. 60 Ampere Single Phase
4. 80 Ampere Single Phase (only in special cases)
5. 20 Ampere three Phase (Equivalent 60 Ampere)
6. 40 Ampere Three Phase (Equivalent 120 Ampere)
7. 60 Ampere Three Phase (Equivalent 180 Ampere)

The following Standard connection sizes will be available for Commercial Customers:

1. 20 Ampere Single Phase
2. 40 Ampere Single Phase
3. 60 Ampere Single Phase
4. 20 Ampere three Phase (Equivalent 60 Ampere)
5. 40 Ampere Three Phase (Equivalent 120 Ampere)
6. 60 Ampere Three Phase (Equivalent 180 Ampere)
7. 80 Ampere Three Phase (Equivalent 240 Ampere) (only in special cases)

(e) Indigent Subsidy

Indigent subsidy will only apply to customers on the lifeline or Domestic Low tariff.

### 8.3 REFUSE REMOVAL SERVICES

(a) Unit of measurement

- (i) Plastic bags per week (volume).
- (ii) Containers per week (volume).
- (iii) Vehicle load capacity (tonnage).

(b) Method of calculation

- (i) The volume refuse disposed by the various category consumers will be used to apportion the total cost as the service between the various categories consumers.
- (ii) The cost per unit of measurement will be determined by dividing the total costs of the service by the total volume of refuse disposed of during the year. The total cost of the service includes the removal cost plus the operating cost associated with the service.
- (iii) The cost associated with the removal of bulk containers will be determined by calculating how many of the smallest removal units will be absorbed by a specific container.
- (iv) A monthly rental for the usage of a bulk container will be applicable as determined by Council.
- (v) Opportunity costs for once-off removals will be calculated by recovering the costs of the volume removed plus a 20% surcharge. Discount will be provided for festivals, church and school events promoting recycling and stimulating local economy.
- (vi) An availability charge will be instituted on un-improved property. The availability charge for consumers (service points) is based on the recovery of the fixed cost of the service.

The following table reflects the application of tariffs to be applicable:

FUNCTION	UNITS OF RETURN
<p>Refuse removal</p> <p>Within Municipal area: Payable in respect of collection, removal and disposal of refuse once a week: Single residential premises – 240L mobile bin system.</p>	<p>Fixed amount per month</p>
<p>Business- and industrial service points</p> <p>240L Removal once a week 240L Removal twice a week 240L Removal 3 times a week 6000L “Skip” removal Rent of 6000L “Skip”, no removal Removals after hours. Public holidays, Saturdays and Sundays.</p>	<p>Fixed amount Fixed amount Fixed amount Fixed amount per removal Fixed amount per month Additional amount per removal</p>
<p>Other service points</p> <p>240L Removal once a week</p>	<p>Fixed amount per removal</p>
<p>Special removals</p> <p>240L or part thereof.</p> <p>Special containers</p> <p>Approval by specific department</p>	<p>Fixed amount per removal</p> <p>Stipulated amount and additional expenses</p>



FUNCTION	UNITS OF RETURN
<p>Amusement parks, circuses and similar entertainment undertakings</p> <p>Removal per 240L or part thereof.</p> <p>Rental of 6000L “Skip”, no daily removal</p> <p>Removal of 6000L “Skip”</p>	<p>Fixed amount per removal with a maximum discount of 75% to schools, churches and NGO’s.</p> <p>Fixed amount per <del>occasion</del> removal with a maximum discount of 75% to schools, churches and NGO’s.</p> <p>Fixed amount per removal with a maximum discount of 75% to schools, churches and NGO’s</p>
<p>Garden refuse removal</p> <p>In mobile refuse bin with household refuse</p> <p>Additional refuse removal by Municipality (Payable in advance)</p>	<p>Free of charge</p> <p>Fixed amount per removal</p>
<p>Other removals</p> <p>Motor car wreckage</p> <p>Request by occupant (payable in advance)</p>	<p>Fixed amount per request per wreckage</p>
<p>Building rubble</p> <p>Removal of one 6000L “Skip”</p> <p>Hiring of 6000L “Skip” per day</p>	<p>Fixed amount per removal</p> <p>Fixed amount per removal</p>

FUNCTION	UNITS OF RETURN
Informal housing Black bags	Fixed amount (per month)
Cape Education Department Schools Discount Langebaanweg Removal of 240L once a week by means of mobile bin system	5% on relevant service  Fixed amount per removal
Availability charges for undeveloped service points	Fixed amount per month Fixed amount per annum
Refuse dumping site  Per load capacity of the vehicle (GVM/Tara of vehicle) with a discount for clean builders- and garden rubble	Fixed amount per load
Refuse from other municipalities	Per ton as per agreement
Dumping of cat carcasses	Fixed amount per carcass
Dumping of dog carcasses	Fixed amount per carcass
Dumping of larger animal carcasses	Fixed amount per carcass
SBIDZ	As per agreement
Disposal of waste originated/outside the borders of the municipality	Fixed amount per ton or part thereof
Special Services Safe disposal of asbestos Safe disposal of florescent tubes Green chipping per cubic meter	Fixed amount per kg Fixed amount per tube Fixed amount

FUNCTION	UNITS OF RETURN
Damaged/stolen refuse bins  240l container	Replacement cost per container
Deposits:  Households Business/ other sites Industrial premises/ special removals Skips	Fixed amount Fixed amount Fixed amount Fixed amount
Crushed Builders Rubble per m <sup>3</sup>	Fixed amount

## 8.4 SEWAGE, INDUSTRIAL EFFLUENT AND EMPTYING OF CONSERVANCY TANKS

### (a) Unit of measurement

- (i) Size of the erf.
- (ii) Number of cistern or urinals.
- (iii) Formula driven waterborne tariff.

### (b) Method of calculation

- (i) All consumers (service points) for both (developed and undeveloped stands) will pay an availability charge based on the size of the erf and fixed cost associated with the service.
- (ii) Waterborne tariffs will be based on the variable cost of the service per category user, number of domestic consumers and/or the number of cisterns or urinals.
- (iv) The cost of emptying conservancy tanks will be based on the volume disposed and the cost associated therewith.
- (v) Industries classified as WET industries are compelled to enter into an effluent agreement with Council;
- (vi) Wet industries with a signed agreement shall pay, over and above a fixed availability fee, based on the size of the erf, industrial effluent charges based on the following formula, depending whether metered or not metered disposal of effluent

#### **Metered industrial effluent**

$$C = V \{R + T (\text{COD}/1000)\}$$

C = Treatment cost

V = Volume of Industrial effluent

R = Cost of conveying of 1 Kilolitre runoff

T = Cost of treating of 1kg COD

COD = Chemical oxygen requirement per mg per litre

**Not metered industrial effluent: Volume derived from water consumption**

$$C = fQ \{R + T (\text{COD}/1000)\}$$

C = Treatment Charge

fQ = Effluent volume calculated using the average water consumption of the previous 3 months

R = Cost of transporting 1 kl runoff

T = Cost of treating 1 kg of COD

COD = Chemical Oxygen Demand in mg per litre

- (vii) Wet industries without a signed agreement: Council reserves the right to charge **the higher of** the fixed availability fee, based on the size of the erf, plus the determined fixed industrial effluent tariff OR the fixed availability fee, based on the size of the erf, plus the industrial fee as per the above formula, depending whether metered or not metered disposal of effluent.

(c) The following table reflects the application of tariffs to be applicable:

FUNCTION	UNITS OF RETURN
<p><u>SEWAGE</u></p> <p>Single Residential, Sectional Title (separately valued flat let units), Old Age Homes, Sport Clubs, Halls and Community Organisations Developed service points (Availability and, flowing fees).</p> <p>Undeveloped service points (Availability fees)</p>	<p>Fixed amount per size of plot that is determined annually by council.</p> <p>Fixed amount per size of plot that is determined annually by council</p>
<p>Churches</p> <p>Developed service points (Availability and flowing fees)</p> <p>Undeveloped service points (Availability fees)</p>	<p>Fixed amount per size of plot that is determined annually by Council.</p> <p>Fixed amount per size of plot that is determined annually by Council</p>
<p>Commercial and Institutional</p> <p>Developed</p> <p>Availability fees</p> <p>Flowing tariff: Business and Industrial</p> <p>Institutional</p>	<p>Fixed amount per size of plot that is determined annually by Council.</p> <p>Fixed amount per toilet/urinal</p> <p>Fixed amount per toilet/urinal.</p>

<b>FUNCTION</b>	<b>UNITS OF RETURN</b>
Industrial Effluent Tariff Undeveloped Availability fees	Per agreement with Industries Fixed amount per size of plot that is determined annually by Council.
Flats – Block valued in total  (Excluding sectional title- separately valued Flat let Units) Availability fees	Fixed amount per size of plot that is determined annually by council.
Flowing tariff	Fixed amount per toilet/urinal
Schools and Hostels  Flowing tariff	Fixed amount per toilet/urinal
SBIDZ	As per agreement
Inspection Fees:  Main Sewage Pipe Network (Installed by private organisation)  Additions, alterations, re-construction subject to inspection	Prepaid: At any pay point of the municipal offices of City Treasurer Fixed amount per inspection Delivery of Account: Fixed amount per inspection.  Fixed amount per examination payable in advance

Sundry Charges

Maintenance of sewers and cleaning of blocked sewers.

**Mechanical opening by Council:**

Monday-Friday: Normal Working Hours

Monday-Friday: Outside Normal Working Hours.

Saturday

Sunday or public holiday

Other Sewer Network ~~but Council~~ not connected to Council's network

**High Pressure Jet opening by Council:**

Monday-Friday: Normal Working Hours

Monday-Friday: Outside Normal Working Hours.

Saturday

Sunday or public holiday

Other Sewer Network not connected to Council's network

Prepaid: Fixed amount

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Delivery of Account: Actual cost + 20%

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Fixed amount

Prepaid: Not Applicable

Delivery of Account: Actual cost + 20%



FUNCTION	UNITS OF RETURN
<p><b>Council called-out but blockage is already open:</b></p> <p>Monday-Friday: Normal Working Hours</p> <p>Monday-Friday: Outside Normal Working Hours.</p> <p>Saturday</p> <p>Sunday or public holiday</p> <p>Other Sewer Network but Council not connected to Council's network</p>	<p>Prepaid: Fixed amount  Delivery of Account: Fixed amount</p> <p>Prepaid: Not Applicable  Delivery of Account: Fixed amount</p> <p>Prepaid: Not Applicable  Delivery of Account: Fixed amount</p> <p>Prepaid: Not Applicable  Delivery of Account: Fixed amount</p> <p>Prepaid: Not Applicable  Delivery of Account: Actual cost + 20%</p>
<p>Connection fees:</p> <p>Installation of 100mm O connection up to 4m long</p> <p>Sewage connections: Subsidised housing schemes</p> <p>Installation of any other connection</p> <p>Purified Sewage Water sales:</p> <p>Institutional consumers</p> <p>For sports</p> <p>Agriculture and smallholdings</p> <p>Industry and business</p>	<p>Fixed amount per installation</p> <p>Fixed amount per connection</p> <p>Actual cost + 20%</p> <p>Free</p> <p>Free</p> <p>Fixed amount per kilolitre</p> <p>Fixed amount per kilolitre</p>

FUNCTION	UNITS OF RETURN
<p>Chemical sewage waste: Dumping at Council's Sewage Purification Plants</p> <p>Increase in the number of toilets Disposal by private vacuum tankers at Council's Sewage Purification Plants</p>	<p>Fixed amount per unit per annum according to agreement</p> <p>Fixed amount per toilet per month or part of a month.</p> <p>Fixed amount per kilolitre</p>
<p>Sewage pumping:</p> <p><b>Removal and disposal of sewage flow</b> All developed property with a dwelling on it that has been zoned according to regulations of the scheme as residential All undeveloped plots: Availability fees</p> <p>All other developed plots After hours</p> <p>Pumping on Friday after 14:00, Saturday, Sunday or public holidays</p> <p>Tuin Street erven: Hopefield</p> <p>Developed erven</p>	<p>Fixed amount per annum with a maximum of 4 removals per month.</p> <p>For each pumping there-after a fixed amount per pumping</p> <p>Fixed amount per year</p> <p>Fixed amount per kilolitre with minimum fixed amount for usage of system</p> <p>Additional fixed amount per removal</p> <p>Fixed amount per year If no service is rendered, the property is exempted from sewage removal and/or availability fees. Once a property's tank is however emptied, the normal monthly tariffs are then applicable.</p> <p>Fixed amount per month to a maximum of four removals per month</p>

**8.5 DEVELOPMENT CHARGES**

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
Development contribution for external services and parking requirements	Cost determined by Council per Service

## 8.6 OTHER SERVICES

The following table reflects the application of tariffs to be applicable:

FUNCTION	UNIT OF RETURN
<b>DISPLAYING PAMPHLETS</b>  Application fees: Permanent advertisement signs Temporary advertisement signs	Fixed amount per application Fixed amount per application
Temporary advertisements, pamphlets and banners: Temporary posters Distribution of pamphlets  Banners erected by council	Fixed amount per poster Fixed amount per 100 or part thereof  Fixed amount per banner
Deposits:  Permanent advertisement Temporary advertisement	Twice the monthly charges Fixed amount per poster
Removal costs:  Temporary advertisement costs	Fixed amount per poster
<b>ADMINISTRATION COSTS HOUSING</b>  Purchase contracts: housing schemes: When an application to purchase a housing scheme dwelling is approved	Fixed amount per application

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
Rental schemes: housing schemes:  Income < R150 Income > R 150 per month	  Fixed amount per month Fixed amount per month
Sales schemes: Per dwelling	Fixed amount per dwelling per month
Felling and trimming of trees on private property	Actual cost + 15% administration fees
<b>CEMETERY FEES</b>  Grave-site fees:  Residents Non-residents	   Fixed amount per grave Fixed amount per grave
Reservation of graves (must be approved upon)  Single grave: Resident Non-resident Double grave: Resident Non-resident Extra deep grave: Resident Non-resident	  Fixed amount per grave Fixed amount per grave Fixed amount per grave Fixed amount per grave Fixed amount per grave Fixed amount per grave

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Reservation of graves (not necessary for improvement):</p> <p>Single grave: Resident  Single grave: Non-resident  Double grave: Resident  Double grave: Non-resident  Extra deep grave: Resident  Extra deep grave: Non-resident</p>	<p>Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave</p>
<p>Improvement of graves:</p> <p>Single grave: Resident  Single grave: Non-resident  Double grave: Resident  Double grave: Non-resident  Extra deep grave: Resident  Extra deep grave: Non-resident</p>	<p>Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave  Fixed amount per grave</p>
<p>One grave site for burial and one grave reservation (not improved):</p> <p>Resident  Non-resident</p>	<p>Fixed amount per reservation  Fixed amount per reservation</p>
<p>Both graves improved, one grave-site for burial, one grave reservation:</p> <p>Resident  Non-resident</p>	<p>Fixed amount per grave  Fixed amount per grave</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
Children's graves  Residents Non-resident	  Fixed amount per grave Fixed amount per grave
Wall of remembrance (Urn may also be buried on loved one's grave)  Residents Non-resident	  Fixed amount per urn Fixed amount per urn
Wood topping for single grave	Fixed amount per wood topping
Grave closing fees:  Residents Non-resident  (Cost will differ for Saturdays, Sundays and public holidays)	  Fixed amount per occasion and fixed amount per hour Fixed amount per occasion and fixed amount per hour
<b>HOUSING- RENTAL/ INTEREST RATES</b>  As prescribed in various circulars from the Department of National Housing Subsidised Housing  Economic housing  Contributions to Maintenance Fund  Welfare housing	  Basic rental plus interest per income category or basic rental per income category.  Rental at different interest rates per income category.  Contributions per scheme in accordance with age of scheme  Minimum fixed amount or percentage of income.

FUNCTION	UNIT OF RETURN
<p><b>SPRAYING AND COMBATING OF PESTS</b></p> <p>Spraying of building per room payable in advance</p>	<p>Fixed amount per room</p>
<p>Spraying of weeds Use of service / payable in advance</p> <p>Use of service on an account basis</p>	<p>Minimum fixed amount plus cost per m<sup>2</sup></p> <p>Minimum fixed amount plus cost per m<sup>2</sup></p>
<p><b>BUILDING PLANS, BUILDING</b></p> <p>Building plan fees:</p> <p>Erection of new building Building with two or more floors Detached sheds, storehouses without inner walls Boundary walls and other detached or other joining walls</p>	<p>Minimum fixed amount plus cost per m<sup>2</sup></p> <p>Fixed amount per m<sup>2</sup></p> <p>Fixed amount per m<sup>2</sup></p> <p>Fixed amount</p>



FUNCTION	UNIT OF RETURN
<p>Amendments of approved building plans:</p> <p>Where floor surface is not being enlarged</p> <p>Where floor surface is being enlarged</p> <p>The erection of advertisements signs or the installation of petrol tanks of –pumps</p> <p>Approval of interior building work where no building plans are submitted</p> <p>Building plans re-submitted after previous approval has expired</p> <p>Building plans for temporary structures</p>	<p>Fixed amount per plan</p> <p>Fixed amount per plan plus cost per m<sup>2</sup></p> <p>Fixed amount per plan</p> <p>Fixed amount per application</p> <p>Fixed amount per plan</p> <p><b>Fixed amount per plan</b></p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Building inspection fees Erection of a new building or changes to an existing</p> <p>Building with two or more floors</p> <p>Boundary walls and other detached or outer joining walls</p> <p>Each plan for the erection of advertisements signs or the installation of petrol tanks or – pumps</p> <p>Each inferior building work where no building plans are submitted</p>	<p>Fixed amount per plan plus cost per m<sup>2</sup></p> <p>Fixed amount per plan plus cost per m<sup>2</sup></p> <p>Fixed amount per plan plus cost per m<sup>2</sup></p> <p>Fixed amount per plan</p> <p>Fixed amount per plan</p>
<p>Supplying information to the public</p> <p>The perusal of any plan, drawing, specification, portion or diagram.</p> <p>Copying of any plan, drawing, specification, portion or diagram. Photo copies will be additional</p>	<p>Fixed amount per item</p> <p>Fixed amount per item</p>
<p><b>BUILDERS DEPOSITS</b> For R100 000 approximate building fees</p>	<p>Fixed amount per approximate building fees</p>

FUNCTION	UNIT OF RETURN
<p data-bbox="233 248 537 277">FIRE DEPARTMENT</p> <p data-bbox="233 321 1058 464">In accordance with Article 16(1) of the Standard By-laws Fire Services as published in P/K 396/1982 of 11 June 1982, the council raises fire department fees which is calculated at the actual expense plus 20% overhead costs</p>	<p data-bbox="1075 321 1415 350">Actual expenses mean:</p> <p data-bbox="1075 375 1157 404">Staff:</p> <p data-bbox="1075 412 1904 441">The actual cost of salaries, and where applicable, overtime</p> <p data-bbox="1075 488 1482 518">Refilling of fire extinguishers</p> <p data-bbox="1075 561 1904 704">Cost of replacing gas cylinders for powder or foam fire extinguisher, plus the cost of said extinguisher. When fire extinguisher cannot be re-filled locally actual costs as per the account received from the service supplier.</p>

Material:

Cost of powders, light water, protein foam etc. costs according to purchase price

Vehicles:

Within municipal boundaries (territory)

Fixed amount per volume pumper and fixed amount for each high pressure pumper per arrival of the fire department

Outside municipal boundaries (territory)

Fixed amount per volume pumper and fixed amount for each high pressure pumper per arrival of the fire department plus fixed amount per kilometer.

Pump fees:

Fixed amount per hour or part thereof when actual pump was used by means of a fire department vehicle.

Fixed amount per hour or part thereof if any other pump is used

Standby fees:

Fixed amount per hour or part thereof per fire department vehicle and staff expenditure

Water:

Council's tariff for domestic consumers per kilolitre or part thereof

Re-filling of breathing apparatus

Actual costs with regard to the salary of the official involved with refilling the cylinders plus fuel used by the compressor

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p><b>COLUMBINE NATURE RESORT</b></p> <p>Admission fees: Adults Children</p> <p>Overnight camping fees per caravan or tent</p> <p>Organised groups – minimum 20 persons (no overnight stay)</p>	<p>Fixed amount per person per season Fixed amount per child per season</p> <p>Fixed amount per caravan or tent per season (six persons per stand. If exceeded, an additional daily tariff per person is payable)</p> <p>Fixed amount per person per season</p>
<p><b>SERVICE: INFORMAL HOUSING</b></p> <p>Rental of premises</p> <p>Toilet/ sewage</p> <p>Refuse removal (black bags)</p> <p>Water (pillar-tap)</p> <p>Refuse removal</p> <p>(Where services are shared amongst households the rates will be divided equally)</p>	<p>Fixed amount per service per premises</p> <p>Fixed amount per service per month</p> <p>Fixed amount per service per month</p> <p>Fixed amount per tap per month</p> <p>Fixed amount per removal per month</p>

FUNCTION	UNIT OF RETURN
<p>ACCOMPANIMENT OF EXTRAORDINARY LOADS/ TRANSPORTATION</p> <p>Written applications only</p>	<p>Calculated Cost per trip</p>
<p>SHOOTING OF FILMS ON BEACHES</p> <p>Per occasion – Max. 10 people Per person per day &gt; 10 people More than one day</p>	<p>Fixed amount per occasion Fixed amount per person Fixed amount per day</p>
<p>DOG TAX</p> <p>Males and spayed bitches Unsprayed bitches Hunting dogs</p>	<p>Fixed amount per dog Fixed amount per dog Fixed amount per dog</p>
<p>Fines: payable from 1 April each year</p> <p>Males and spayed bitches Unsprayed bitches</p>	<p>Fixed amount per month per dog Fixed amount per month per dog</p>
<p>Breeders:</p> <p>Bitches – five or less Males Pensioners: subject to inspection for conditional exemption only pay for disk</p>	<p>Fixed amount per five bitches Fixed amount per males Fixed amount per disk</p>

FUNCTION	UNIT OF RETURN
Pound fees:  Dogs Transporting dogs to veterinary	Fixed amount per dog plus fixed cost per day Fixed amount per dog
<b>RENTAL: SHOWS, ETC</b>  Rental of sports grounds  Rental: funerals, circuses etc: Rental - First day - Every successive day  Sanitation  Refuse removal  Electricity  Water  Deposit	Fixed amount   Fixed amount for the duration of the show Fixed amount per day  Fixed amount per bucket or part thereof  Fixed amount per mobile container (240m <sup>2</sup> )  Fixed amount per connection/ deposit and units consumed  Fixed amount per service plus labour plus 15% plus consumption  Fixed amount per reservation

FUNCTION	UNIT OF RETURN
<p><b>COURTESY BUS</b></p> <p>The bus is only available to the following persons:</p> <p>Patients that have been referred by a local or other approved medical institution in conjunction with the nurse in charge of the clinic</p> <p>Next of kin of above-mentioned patient</p>	<p>Fixed amount per person older than six years. Children under six years travel for free</p> <p>AA running costs plus the driver's salary at a fixed cost per hour divided by the number of passengers</p>
<p><b>STADIUM</b></p> <p>Sport events: Local clubs- Rate</p> <p>Visiting clubs/ unions- Deposit Rate</p> <p>Tournaments: (Senior sport) Deposit Rate</p> <p>Tournaments and clinics: (School sport) Rate</p> <p>Fund raising: Deposit Rebate</p>	<p>(No deposit) Fixed amount per day</p> <p>Fixed amount Fixed amount per day</p> <p>Fixed amount Fixed amount per day</p> <p>(No deposit) Fixed amount per day</p> <p>Fixed amount Fixed amount per day</p>



<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>STADIUM: Continued</p> <p>Church services</p>	<p>Fixed rate per 2 hour service</p>
<p><b>HALLS</b></p> <p>Rental and deposits are payable in advance when reserving facilities</p> <p>Per two hour periods or part thereof for non-fundraising events: with kitchen facilities kitchen facilities</p>	<p>Fixed amount per reservation Fixed amount per reservation</p>
<p>Per two hour periods or part thereof for fund-raising events:</p> <p>with kitchen facilities without kitchen facilities</p>	<p>Fixed amount per reservation Fixed amount per reservation</p>
<p>Full-day hire (Monday to Thursday) for fund-raising events weddings, twenty – first birthday parties and other functions: with kitchen facilities without kitchen facilities</p>	<p>Fixed amount per reservation Fixed amount per reservation</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
Full day hire (Friday to Saturday) for fund-raising events weddings, twenty –first birthday parties and other functions: with kitchen facilities without kitchen facilities	Fixed amount per reservation Fixed amount per reservation
Sunday song evenings, meals and similar functions that involve fund-raising: with kitchen facilities without kitchen facilities	Fixed amount per reservation Fixed amount per reservation
Political party use (excluding dances) (non-fundraising events)  Per two hour periods of part thereof if facility not hired for a full day: with kitchen facilities without kitchen facilities	Fixed amount per reservation Fixed amount per reservation
Special tariffs for church, cultural, charity and sporting bodies and schools that use the halls for non-fundraising events  Monday to Thursday per two hour periods or part thereof: with kitchen facilities without kitchen facilities  Friday and Saturday: with kitchen facilities without kitchen facilities	Fixed amount per reservation Fixed amount per reservation  Fixed amount per reservation Fixed amount per reservation

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
For the bona-fide practice of sport if the hall has not been reserved by another institution on the Monday preceding the Friday of Saturday	Fixed amount per reservation
Funerals: All days: 2 hour periods	Fixed amount per reservation
Bona Fide church services:  Sunday: 2 hour periods of part thereof	Fixed amount per reservation
For the decoration of the facility on the day preceding the event. Only if it has been established by 8:00 on the day required for decoration that the hall has not been booked by another party 48 hours before	Fixed amount per reservation
Locally registered municipal staff meetings and sport clubs for non-fundraising purposes	Fixed amount per reservation
Municipal Departments: functions on Mondays to Fridays once a year per department	Fixed amount per reservation
Deposit: Equal to the rental with a minimum amount of	Fixed amount per reservation
<b>INFRINGEMENTS</b>	
Infringement cost for the erection of projecting parts	Fixed amount as determined annually

FUNCTION	UNIT OF RETURN
<b>PARKING AREA: CONSTRUCTION</b>  Tariffs: Construction per parking bay	Fixed amount per parking bay
Purchase of municipal ground	Fixed amount per parking bay
<b>PLANS OFFICE SERVICE</b> Photo-copying of plans on large photo- copier from computer in DXF or Plot file format:  Internal: - Paper - Film  Public - Paper - Film	Fixed amount per size Fixed amount per size  Fixed amount per size Fixed amount per size
Photo-copying of plans on large photo- copier from computer in CAD/GIS format: Internal: - Paper - Film  Public - Paper - Film	Fixed amount per size Fixed amount per size  Fixed amount per size Fixed amount per size

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Photo-copying of plans on large photo-copier from a hard copy</p> <p>Internal: - Paper - Film</p> <p>Public - Paper - Film</p>	<p>Fixed amount per size Fixed amount per size</p> <p>Fixed amount per size Fixed amount per size</p>
<p>Photo-copying of plans on colour "PLOTTER" from computer in DXF or PLOTFILE format:</p> <p>Internal: - Paper - Film</p> <p>Public - Paper - Film</p>	<p>Fixed amount per size Fixed amount per size</p> <p>Fixed amount per size Fixed amount per size</p>

FUNCTION	UNIT OF RETURN
Photo-copying of plans on colour "PLOTTER" from computer in CAD/GIS format: Internal: - Paper - Film  Public - Paper - Film	Fixed amount per size Fixed amount per size  Fixed amount per size Fixed amount per size
Photo-copying of plans on colour "PLOTTER" Internal: - Paper - Film  Public - Paper - Film	Fixed amount per size Fixed amount per size  Fixed amount per size Fixed amount per size
Supply of zoning maps in paper format  Public & State institutions: Paper Film	Fixed amount per size Fixed amount per size

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Scanning and processing of plans on large scanner and on computer</p> <p>Public: Scanning Processing</p>	<p>Fixed amount per size Fixed amount per size</p>
<p>Supply of GIS data in digital/ alpha/ numerical format</p> <p>Public &amp; State institutions: Per single enquiry Thereafter per record or part thereof up to 100 records Thereafter per record or part thereof</p>	<p>Fixed amount per enquiry Fixed amount per enquiry</p> <p>Fixed amount per enquiry</p>
<p>Supply of land registry detail in digital plan format</p> <p>Public &amp; State institutions: Standard Council CAD format DXF etc. Format</p>	<p>Fixed amount per enquiry per MB or part thereof Fixed amount per enquiry per MB or part thereof</p>
<p>Supply of geographical data in digital plan format</p> <p>Public &amp; State institutions</p>	<p>Fixed amount per enquiry per MB or part thereof</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Transformation of DXF data as well as other formats of spatial digital data to council's format</p> <p>Per 20 erven of part thereof Thereafter per erf per plan</p>	<p>Fixed amount per 20 erf/plan Fixed amount per erf/plan</p>
<p>Input of land registry detail from erf diagram</p> <p>Public: per co-ordinate point up to 50 co-ordinate points per diagram</p> <p>Thereafter per co-ordinate point per diagram</p>	<p>Fixed amount per point Fixed amount per point</p>
<p>Input of registry detail from general plan</p> <p>Public: per 20 erf or part thereof (per plan) Thereafter per erf per plan</p>	<p>Fixed amount per 20 erfs Fixed amount per erf</p>
<p>Aerial photos</p> <p>Internal: Paper Film</p>	<p>Fixed amount per photo Fixed amount per photo</p>
<p>Public: Paper full copy Paper ½ Copy or less Film</p>	<p>Fixed amount per photo Fixed amount per photo Copy rights not saleable</p>



FUNCTION	UNIT OF RETURN
<p>Orto photos</p> <p>Internal: Paper Film</p> <p>Public: Paper full copy Film</p>	<p>Fixed amount per photo Fixed amount per photo</p> <p>Fixed amount per photo Copy rights not saleable</p>
<p>Supply of aerial photos in digital format per individual photos</p> <p>Public &amp; State institution Mr SID Format JPEG Format</p>	<p>Fixed amount per photo Fixed amount per photo</p>
<p>Supply of aerial photos in digital format per area</p> <p>Public &amp; State institution: Geographically correct up to <math>\pm 20,0</math> m Geographically correct up to <math>\pm 0,5</math> m</p>	<p>Fixed amount per photo per area Fixed amount per photo per area</p>
<p>Supply of satellite image: full area Public &amp; State institution:</p> <p>Pixel size van <math>\pm 30</math>m Pixel size van <math>\pm 1</math>m</p>	<p>Fixed amount per photo per size Fixed amount per photo per size</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Laminating of documents Public &amp; Government Institutions</p> <p>Internal Public</p>	<p>Fixed amount per document Fixed amount per document</p>
<p><b>TOWNPLANNING</b> Application fees are payable in the following instances</p> <p>Application for consent use: Application fees for the practise of professions occupations or trades excluding hawkers Application to deviate from scheme regulations and any other special developments</p>	<p>Fixed amount per application Fixed amount per application</p>
<p>Re-zoning applications Section 18 of the Municipal Planning By-Law Erven 500 – 700 m<sup>2</sup> Erven larger than 750 m<sup>2</sup> Applications for Departures/deviations: Section 18 of Municipal Planning By-Law</p>	<p>Fixed amount per re-zoning Fixed amount per deviation Fixed amount per deviation Fixed amount per deviation</p>

FUNCTION	UNIT OF RETURN
Applications for Sub-divisions: Up to 10 erven More than 10 erven R for every erf above 10 Amendment of conditions Amendment of Site Development Plans Amendment of Sub-divisional Plans Approval of Architectural Guidelines Amendment of Architectural Guidelines Amendment of Home Owner's Association Removal of restrictions Consolidation of properties Framework Plan approval Zoning certificates Boundary adjustments Business licence Extension of liquor trading hours	Fixed amount per erf Fixed amount per erf Fixed amount per erf Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application Fixed amount per application
House-shops	Fixed amount per application

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Supply of extractions from council's maps: A set of one extraction each from the zoning map as well as one extraction from the land usage map</p> <p>A set of one extraction each from the zoning map as well as a duplicate thereof</p> <p>A set of one extraction from the land usage map for each additional duplicate extraction</p> <p>For the compilation and issuing of a zoning certificate per erf</p>	<p>Fixed amount per application</p> <p>Fixed amount per extraction</p> <p>Fixed amount per extraction</p> <p>Fixed amount per certificate</p>
<p><b>SWIMMING POOL: TABAK BAY</b> Admission fee:</p> <p>Persons 3 – 15 years and scholars Other persons Fees for special occasions (per occasion) Schools, clubs and church organisations as a group Deposit Fees for schools, during school hours, usage for physical education per occasion</p> <p>Free entrance granted to holidaymakers staying in the chalets and camping grounds of Tabak Bay Holiday Resort</p>	<p>Fixed amount per person Fixed amount per person Fixed amount per occasion Fixed amount per group Fixed amount per deposit Fixed amount per person</p>

FUNCTION	UNIT OF RETURN
<p><b>STORMWATER DRAINS ABOVE PAVEMENTS</b></p> <p>The building of a storm water V-canal up to 4 meters  Per meter or part thereof over four meters  The laying of straight 75 mm of 100 mm storm water pipes underneath a payment up to four meters</p>	<p>Fixed amount per building of a storm water V-canal  Fixed amount per building of a storm water V-canal  Fixed amount for the laying of storm water pipes</p>
<p>Major storm water connections:</p> <p>Actual cost + administration cost + VAT totals to R</p>	<p>Fixed amount + % administration cost + VAT</p>
<p><b>TABLES AND CHAIR HIRE</b></p> <p>Rental is for time periods of twenty-four hours or a part thereof</p> <p>Deposits payable:  Chairs 1 to 50  For each chair exceeding fifty  Tables 1 to 10  For each table more than 10</p>	<p>Fixed amount per chair and per table</p> <p>Fixed amount per chair  Fixed amount per chair  Fixed amount per table  Fixed amount per table</p>
<p><b>TARRING OF PRIVATE GROUND AND THE REPAIR OF ROADS AND PAVEMENTS</b></p> <p>Tarring of private ground and drive-ways:  Internal  Public</p>	<p>n/a  Fixed amount per m<sup>2</sup></p>

FUNCTION	UNIT OF RETURN
Repairs to tarred/asphalt roads  Internal Public	Fixed amount per m <sup>2</sup> Fixed amount per m <sup>2</sup>
Repairs to tarred/asphalt pavements  Internal Public Informal housing (black bags)	Fixed amount per m <sup>2</sup> Fixed amount per m <sup>2</sup> Fixed amount per removal
<b>HOLIDAY RESORT</b>  Provision is made for the following:  20% discount for the elderly (60 years and older) only out-of-season.  Free admission for non-school going children.  Reservations exceeding one month with a maximum of three months: 100% of applicable tariff.  All Government Institutions (100% of the applicable rate).  Occupation  All facilities are available from 12:00 on the first day of the reservation and must be vacated by 10:00 on the last day of the reservation. If the facility has not been reserved for the Sunday night, it can be used up to 16:00	

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>HOLIDAY HOUSES</p> <p>Houses:  In-season  Out-of-season (Friday – Sunday)  Out-of-season (Monday – Thursday)  Out-of-season organised groups  Refundable damage deposit</p>	<p>Fixed amount per night  Fixed amount per night  Fixed amount per night  Fixed amount per night  Fixed amount per deposit</p>
<p>Rental of holiday houses – monthly rental  Maximum period of three continuous months  between May – October  Houses  Refundable damage deposit</p>	<p>Fixed tariff per month  Fixed amount per deposit</p>
<p>Caravan sites/camping sites</p> <p>In season  Out-of-season  Out-of-season organised groups  Deposit or admission disc</p>	<p>Fixed amount per night maximum 6 persons  Fixed amount per night maximum 6 persons  Fixed amount per night maximum 6 persons  Fixed amount per deposit or admission disc</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>Day visitors – right of admission reserved  Persons 16 years and older  Persons 3 – 15 years</p> <p>Organised groups under the control of a club, school, church, society or organisation if pre- arranged with the resort manager:  Persons 16 years and older  Persons 3 – 15 years</p>	<p>Fixed amount per person  Fixed amount per person</p> <p>Fixed amount per person  Fixed amount per person</p>
<p>Bedding:</p> <p>Bedding will only be hired out to hirers who are staying overnight at the resort  Bedding: one pillow and pillowcase. One blanket and two sheets</p>	<p>Fixed amount per bedding</p>
<p>Permanent caravan storage (not under-cover)</p> <p>Demarcated storage space (not under-cover)</p> <p>If a caravan is moved from permanent storage to a site in the holiday resort a daily tariff will apply</p>	<p>Fixed amount per year</p> <p>Fixed amount per year</p> <p>Fixed amount per day</p>



FUNCTION	UNIT OF RETURN
<p data-bbox="247 248 573 280">PUTT-PUTT COURSE</p> <p data-bbox="233 321 756 354">Playing of eighteen holes per person</p> <p data-bbox="233 394 373 427">Seasons:</p> <p data-bbox="233 435 388 467">In-season:</p> <p data-bbox="233 475 615 508">1 December to 15 January</p> <p data-bbox="233 516 541 548">Cape school holidays</p> <p data-bbox="233 557 468 589">Easter weekend</p> <p data-bbox="233 597 972 654">Other long week-ends, excluding long week-ends in June/July</p> <p data-bbox="233 695 443 727">Out-of-season</p>	<p data-bbox="1079 475 1623 508">Fixed amount per person per 18 holes</p> <p data-bbox="1079 516 1623 548">Fixed amount per person per 18 holes</p> <p data-bbox="1079 557 1623 589">Fixed amount per person per 18 holes</p> <p data-bbox="1079 597 1623 630">Fixed amount per person per 18 holes</p> <p data-bbox="1079 695 1623 727">Fixed amount per person per 18 holes</p>

## TRAFFIC

Application for registration as licence inspector, motor vehicle examiner, driving licence testing officer or traffic officer

Fixed amount per application

Application for a learners licence (test included)

Fixed amount per application

Application for a drivers' licence (test included)

Fixed amount per application

Code C1,C, EC1, or EC of the above

Fixed amount per application

Code B or EB of the above

Fixed amount per application

Code A1 or A of the above

Fixed amount per application

Issuing of driver's licence

Fixed amount per application

Application for the registration of a driver's licence testing centre

Fixed amount per application

Application for form KID or TBL

Fixed amount per application

Application for form BVB

Fixed amount per application

Issuing an engine- and chassis number

Fixed amount per application

Application and testing for an instructor's Certificate

Fixed amount per application

Issuing an instructors certificate

Fixed amount per application

Application for a professional drivers licence

Fixed amount per application

Issuing a professional drivers licence in the card-type drivers licence format

Fixed amount per application

Application for the registration of a motor vehicle testing station

Fixed amount per application

Application for a roadworthy certificate (test included) at a registered test station that is not a registration authority

Fixed amount per application

Application for a roadworthy certificate (test included) in respect of:

Fixed amount per application

A motor-cycle, including a motor-cycle with a side-car, and a three- or four wheeler

Fixed amount per application

A passenger car and a trailer with a tare of less than 3 500kg

Fixed amount per application

Any other vehicle not mentioned above

Fixed amount per application

~~Issuing of a roadworthy certificate by a registered testing station that is not a registered authority~~

~~Fixed amount per application~~

~~Fixed amount per application~~

~~Must be determined by the testing Station~~

FUNCTION	UNIT OF RETURN
Issuing of a roadworthy certificate by a registered testing station that is not a registered authority	<b>Must be determined by the testing Station</b> <del>Fixed amount per application</del>
Costs for the verification of information with regards to:  A single record Two or more records	Fixed amount per application Fixed amount per application
Costs for providing information A single record Two or more records Application for the exemption from parking requirements Issuing of a duplicate document or receipt Replacement of existing driver's licence with credit-card type drivers licence Administration fees for the late conversion of an existing drivers licence to a credit-card type drivers licence Registration as manufacturer, importer or maker of motor vehicles Registration as manufacturing of number plates extraction of the National Traffic Information System Police Official Accident Report (PAR)	Fixed amount per application Fixed amount per application Fixed amount per application  Fixed amount per application Fixed amount per application  Fixed amount per application  Fixed amount per application  Fixed amount per application

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p><b>SUPPLY OF INFORMATION TO THE PUBLIC</b></p> <p>In respect of any index of an account does not appear in a service register</p> <p>The investigation of any index of an account that appears in a service register (water, sanitation, sewage, sundry debts etc.)</p> <p>Inspection of any deed, document or drawing of details in respect thereof</p> <p>Provision of any valuation certificate or amount due in respect of a property barring certificate contained in Article 96 of Ordinance 20 of 1974 Ordinance 18 van 1976 thereof</p>	<p>Fixed amount per enquiry</p> <p>Fixed amount per enquiry</p> <p>Fixed amount per enquiry</p> <p>Fixed amount per enquiry</p>
<p>With regards to investigation of information with the costs for said investigation has not been prescribed above. For each hour or part</p> <p>For the provision of any information by means of computer reports:  For a computer list of the area  For each township in the areas</p>	<p>Fixed amount per enquiry</p> <p>Fixed amount per list  Fixed amount per township</p>
<p>For a copy of the municipal voter's roll:</p> <p>For a computer list of the area  For an individual ward in the area</p>	<p>Fixed amount per list  Fixed amount per area</p>

<b>FUNCTION</b>	<b>UNIT OF RETURN</b>
<p>For a photo-copy of any other document that differs from the above:</p> <p>Per A4 size page  Per A3 size page  Sending a facsimile per A4 page  Copy of council's budget</p>	<p>Fixed amount per page  Fixed amount per page  Fixed amount per page  Fixed amount per budget</p>
<p><b>PAYMENTS RETURNED AS UNPAID BY A FINANCIAL INSTITUTION</b></p> <p>Debtor's whose payments by cheque or electronic transfer are returned by their financial institution as a result of insufficient funds, will be subject to an administration fee</p>	<p>Fixed administration fee</p>
<p><b>RENTAL OF PLANTS</b>  Only within municipal area</p> <p>Deposit  Minimum plants for hire: 50  Per plant</p>	<p>Fixed amount  Fixed amount per 50 plants  Fixed amount per plant</p>

FUNCTION	UNIT OF RETURN
<b>RENTAL OF HAWKER'S STANDS</b>  Stands without cover/ awnings: Daily Weekly Monthly Yearly  Stands/ stall with cover/ awnings: Daily Weekly Monthly Yearly	Fixed amount per stand Fixed amount per stand Fixed amount per stand Fixed amount per stand  Fixed amount per stand Fixed amount per stand Fixed amount per stand Fixed amount per stand
Container site Monthly	Fixed amount per site
Beehives (3 year contract) Serviced – monthly Un-serviced - monthly	Fixed amount per beehive unit Fixed amount per beehive unit
Active box (3 year contract) Serviced LED units with apartments	Fixed amount per LED unit including apartment/ living unit
Live work units (3 year contract) Serviced LED unit with apartment	Fixed amount per LED unit including apartment/ living unit

FUNCTION	UNIT OF RETURN
<p>VEHICLE CROSSINGS</p> <p>Construction of a vehicle crossing</p> <p>3-meter vehicle crossing Category 1 Category 2</p> <p>6-meter vehicle crossing Category 1 Category 2</p>	<p>Fixed amount per vehicle crossing Fixed amount per vehicle crossing</p> <p>Fixed amount per vehicle crossing Fixed amount per vehicle crossing</p>

## **9. NOTIFICATION OF TARIFFS, FEES AND SERVICE CHARGES**

- (a) The council will give notice of all tariffs approved at the annual budget meeting at least 30 days prior to the date that the tariffs become effective. Accounts delivered during July will be based on the new tariffs.
- (b) A notice stating the purpose of the council resolution, date on which the new tariffs shall become operational and invitation for objectives will be displayed by the municipality according to Section 21A of the Act.
- (c) All tariffs approved must be considered at the annual budget meeting.

## **10. IMPLEMENTING AND INTERFACTING OF THE POLICY**

- (a) The principle contained in this policy will be reflected in the various budget proposals submitted to council on an annual basis, service by- laws as promulgated and adjusted by Council from time to time and the tariff by-laws referred to in section 75 of the Act.
- (b) The council may determine conditions applicable to community service of a regulatory nature. These conditions will be reflected in the standing orders of council.