MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

VIRTUAL

SPECIAL COUNCIL MEETING

ON

15 JUNE 2020

AT

11:10
PRESENT

Alderman O Daniels Speaker
Alderman M Koen Executive Mayor
Councillor E Vaughan Executive Deputy Mayor
Councillor W America
Councillor T Khulu
Councillor G Kordom
Councillor J Kotzé
Alderman A Kruger
Councillor E Mankay
Councillor S Mohale
Councillor L Mitchell
Councillor S Mafenuka
Councillor M Makwetu
Councillor T Salman
Alderman FJ Schippers
Councillor S Scholtz
Councillor M Schrader
Councillor A Truter
Councillor C van Nooi
Councillor A Venter
Councillor A Williams

OFFICIALS

H Mettler Municipal Manager
S Vorster Director: Finance
G Smith Director: Infrastructure & Planning Services
L Volschenk Director: Community & Operational Services
C de Kock Director: Economic Development & Strategic Services
P Mbaliswana Director: Corporate Services & Public Safety
T Williams Senior Manager: Financial Operations
M Cornett Manager: Budgeting & Costing
A Meyer Acting Senior Manager: Administration
A van Schalkwyk Committee Officer
<table>
<thead>
<tr>
<th>ITEM NR</th>
<th>SUBJECT</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>R1/6-20</td>
<td>OPENING</td>
<td>4</td>
</tr>
<tr>
<td>R2/6-20</td>
<td>OFFICIAL ANNOUNCEMENTS</td>
<td>4</td>
</tr>
<tr>
<td>R3/6-20</td>
<td>LEAVE OF ABSENCE</td>
<td>4</td>
</tr>
<tr>
<td>R4/6-20</td>
<td>DECLARATION OF INTEREST WITH REGARDS TO MATTERS FOR CONSIDERATION IN THIS AGENDA</td>
<td>5</td>
</tr>
<tr>
<td>R5/6-20</td>
<td>2019/2020 ADJUSTMENTS BUDGET JUNE 2020</td>
<td>5</td>
</tr>
<tr>
<td>R6/6-20</td>
<td>WRITE-OFF OF INTEREST FOR THE MONTHS OF APRIL AND MAY 2020</td>
<td>6</td>
</tr>
<tr>
<td>R6(a)/6-20</td>
<td>AMENDMENTS TO INDIGENT POLICY 2019/2020</td>
<td>6</td>
</tr>
<tr>
<td>R7/6-20</td>
<td>DRAFT PERFORMANCE MANAGEMENT POLICY FRAMEWORK (2020)</td>
<td>6</td>
</tr>
<tr>
<td>R8/6-20</td>
<td>EARLY CHILDHOOD DEVELOPMENT: LANGEBAAN PRE-PRIMARY COMMUNITY SCHOOL: FUNDING MODEL REVISION</td>
<td>7</td>
</tr>
<tr>
<td>R9/6-20</td>
<td>BULK WATER PROVISION: WEST COAST DISTRICT MUNICIPALITY SERVICE DELIVERY AGREEMENT</td>
<td>7</td>
</tr>
<tr>
<td>R10/6-20</td>
<td>AFFORDABLE HOUSING PROJECT: SALDANHA BAY MUNICPAL AREA</td>
<td>8</td>
</tr>
<tr>
<td>R11/6-20</td>
<td>LOUWVILLE HOUSING PROJECT</td>
<td>8</td>
</tr>
<tr>
<td>R12/6-20</td>
<td>ST HELENA BAY PIPELINE PROJECT</td>
<td>9</td>
</tr>
</tbody>
</table>
The Speaker, Alderman O Daniels opened the meeting by welcoming everyone present at the virtual meeting and first dealt with the attendance register.

She informed the meeting of the passing of the Executive Mayor’s Mother and requested that a minute of silence prayer be held for those who lost loved ones during this time.

The Whip of the ANC, Councillor B Mankay conveyed her condolences to the Executive Mayor on the passing of this mother. She expressed the following concerns on behalf of the ANC:

- the technological challenges with the virtual Council meetings;
- the restriction on interaction via the Council and Ward Committee Whatsapp groups;
- disappointment on not being informed of the local visit by the Western Cape Government’s Minister of Health.

Councillor Salman also conveyed condolences on behalf of the ANC to the Executive Mayor on the passing of his mother. He reiterated Councillor B Mankay’s comments on the virtual meetings of Council as well as the restrictive nature of Whatsapp groups.

The Executive Mayor, Alderman M Koen thanked the ANC’s for their condolences.

The Speaker, Alderman O Daniels responded to the concerns of the Whip of the ANC, Councillor Mankay by stating the following:

- face-to-face meetings were not permitted in terms of the Disaster Management regulations during the phase of Level 3 at the time of the meeting;
- whatsapp groups were administered by officials for publishing information that had to be relayed to Councillors and emails/telephone calls should be used for any other communication.

The Municipal Manager, Mr H Mettler informed the meeting that the visit from the MEC for Health was not coordinated by the municipality and formal invitations were received from the provincial department by the Mayor and the Director Corporate Services and Public Safety.

Councillor G Girimane
Councillor G Siphole
Alderman E Nackerdien
Councillor T Rossouw
Alderman SJE Steyn
Alderman S Van Tura
G Schultz (Auditor General’s office)
L Klue (Auditor General’s office)

R4/6-19 DECLARATION OF INTEREST WITH REGARDS TO MATTERS FOR CONSIDERATION IN THIS AGENDA

Councillor J Kotzé declared his interest in item R12/6-20.

R5/6-20 2019/2020 ADJUSTMENTS BUDGET JUNE 2020
(Report of the Directorate Finance Services)
(M Cornett / S Roets)

This matter was voted on:
For the recommendations: 16
Against the recommendation: 5

RESOLVED

i) that the report be noted;

ii) that the individual capital projects as contained in the following detail of the Adjustments Capital Budget for 2019/20, supportive of the B-Schedules and other annexures, be approved:
   • Annexure A1: Summaries Capital Budget;
   • Annexure A2: Detail Capital budget per department;
   • Annexure A3: Adjustments Capital Budget per ward;

iii) that the additional grant allocations as attached in Annexure “B” be noted;

iv) that the signed quality certificate attached as Annexure “C” be noted;

v) that if relevant the SDBIP and the applicable performance agreements be adjusted accordingly; and

vi) that the adjustments budget for 2019/2020 as contained in the budget schedules in Annexure “D”, be approved and submitted to National Treasury and Provincial Treasury: Western Cape;

vii) that it be noted that a grant of R93 150.00 was allocated from the WCDM after the finalization of the Adjustments budget agenda item to strengthen the local law enforcement;

viii) that the grant and related expenditure be added to the adjustment and included in the Budget schedules before submission to the National Treasury.
R6/6-20 WRITE-OFF OF INTEREST FOR THE MONTHS OF APRIL AND MAY 2020
(17/1/2/3/1)
(Report of the Directorate Finance Services)
(S Vorster)

RESOLVED
i) that the report be noted;
ii) that Council write-off the total interest levied to all the customers for the months of April and May 2020.

R6(a)/6-20 AMENDMENTS TO INDIGENT POLICY 2019/2020
(5/1/1-2019/20)
(Report of the Directorate Finance Services)
(R Rooms)

RESOLVED
i) that the contents of the report be noted;
ii) that Council’s 2019/20 Indigent policy under paragraph 6 be adjusted as follows:
   (a) If the value of the property is more that R185 000 the indigent subsidy will expire on 31 December 2020.

R7/6-20 DRAFT PERFORMANCE MANAGEMENT POLICY FRAMEWORK (2020)
(Report of the Directorate Economic Development & Strategic Services)
(QR Jordaan)

It was agreed that the Performance Management Framework (2020) would be workshopped by Council once the public participation process had been finalised.

RESOLVED
i) that the 2020 Draft Performance management Policy Framework be adopted by Council as a draft for public participation and community inputs as attached as Annexure A to the report;
ii) that the high-level Performance management workflow, attached as Annexure B to the report, and Close out report on the Performance be noted;
iii) that the Performance Management Framework (2020) be workshopped by Council once the public participation process has been finalised.
Concern was raised regarding an exemption being made for Langebaan Pre-Primary Community School and reassurance was given that this funding model would also be used in all wards should private sponsorship be obtained to commence with a project.

The Directorate Economic Development and Strategic Services would provide feedback to Council by Friday, 19 June 2020 on the ECD Centre’s funding in Ward 9.

Councillor T Khulu indicated that the EFF raised concern regarding the report’s first submission to Council and that the recommendation was still not supported.

**RESOLVED**

i) that this report be noted;

ii) that Council approves the amendment of the funding model for the Langebaan ECD facility on erf 362 in Ward 14 as follows:

- Sponsorship Obtained – R220 000.00
- Saldanha Bay Municipal Capital Contribution – R150 000.00

**R9/6-20**

**BULK WATER PROVISION: WEST COAST DISTRICT MUNICIPALITY SERVICE DELIVERY AGREEMENT**

(Report of the Directorate Infrastructure & Planning Services)

(Report of the Directorate Economic Development & Strategic Services)

**RESOLVED**

i) that the report be noted;

ii) that the Municipal Manager be mandated to enter into an agreement to extend the current SDA including the three amendments until 30 JUNE 2022 to ensure continued bulk water services;

iii) that the final conditions of the new SDA be resubmitted to Council together with draft lease agreement for approval once finalised.
AFFORDABLE HOUSING PROJECT: SALDANHA BAY MUNICIPAL AREA

(Report of the Directorate Infrastructure & Planning Services)
(R Groenewald)

The Whip of the ANC, Councillor B Mankay requested that regular feedback be provided to Council.

The Executive Mayor, Alderman M Koen confirmed that there were engagements with financial institutions and 26 employees obtained bond approvals which had lapsed after three months.

RESOLVED

i) that the report be approved;

ii) that a report be submitted to the next Council meeting to address the legislative requirements in order to roll out middle-income housing opportunities;

iii) that administration be authorized to conduct a beneficiary readiness drive for interested individuals in FLISP housing programme;

iv) that a report be submitted to the next Council meeting on the selection criteria, discount rate of making land available and further specific delivery strategy.

LOUWVILLE HOUSING PROJECT

(Report of the Directorate Infrastructure & Planning Services)
(R Groenewald)

RESOLVED

i) that the contents of the report be noted;

ii) that even though the approved Development Charges Policy state that partial exemption may be granted to low cost housing projects, it be recommended that the full development charges for the Louwville Housing project on erf 7752 and 100, Vredenburg, amounting to R5,677,071.30 (incl 15% VAT), be waived;

iii) that the Development Charges Policy be revised in line with the full exemption of development charges to low cost housing projects and that it be tabled to Council for approval;

iv) that it be noted that the exemption from Development Charges is recorded as Revenue foregone;
v) that the amount of the exemption from Development be financed from the Capital Replacement Reserve.

R12/6-20 ST HELENA BAY PIPELINE PROJECT  (16/1/4/1)
(Report of the Directorate Infrastructure & Planning Services)
(G Williams / T Williams)

Councillor J Kotzé declared his interest in this item.

RESOLVED

i) that the report be noted;

ii) that availability fees and interest levied thereon up and until 31 May 2020 on erven 10106 amounting to R11 455.78 (excl. VAT) be reversed;

iii) that the right be delegated from Council to the Municipal Manager with recommendations from the Director: Infrastructure and Planning Services and the Chief Financial Officer to reverse availability fees and interest levied on the accounts of the affected account holders until the re-routing of pipelines is completed when such requests are received;

iv) that any further levies and interest that will accrue between the date of this report and the actual date of the Council resolution, also be reversed;

v) that a follow up report be submitted to Council regarding the completion of bulk services for re-routing of pipelines and possible reversal of availability charges and interest charged on affected consumers;

vi) that the Department issue the rates clearance certificate and obtain confirmation from the Transfer Attorneys that the Purchaser of the property was informed of the current status of the pipe over the property.

The meeting adjourned at 12:13.

Confirmed.

SPEAKER ________________________ DATE ________________________