MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

VIRTUAL

SPECIAL COUNCIL MEETING

ON

30 JUNE 2020

AT

11:00
SALDANHA BAY MUNICIPALITY

MINUTES OF A VIRTUAL SPECIAL COUNCIL MEETING HELD
ON TUESDAY, 30 JUNE 2020 AT 11:00

PRESENT

Alderman M Koen  Executive Mayor
Councillor E Vaughan  Executive Deputy Mayor
Councillor W America
Councillor G Girimane
Councillor J Kotzé
Councillor G Kordom
Alderman A Kruger
Councillor E Mankay
Councillor S Mohale
Councillor S Mafenuka
Councillor M Makwetu
Alderman E Nackerdien
Councillor T Rossouw
Councillor T Salman
Alderman FJ Schippers
Councillor M Schrader
Alderman SJE Steyn
Councillor A Truter
Councillor C Van Nooi
Alderman S Van Tura
Councillor A Venter
Councillor A Williams

OFFICIALS

H Mettler  Municipal Manager
S Vorster  Director: Finance
G Smith  Director: Infrastructure & Planning Services
C de Kock  Director: Economic Development & Strategic Services
P Mbaliswana  Director: Corporate Services & Public Safety
M Hermanus  Enterprise and Risk Coordinator
A Meyer  Acting Senior Manager: Administration
A van Schalkwyk  Committee Officer
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The Municipal Manager, Mr H Mettler welcomed everyone present and informed the meeting of the procedure that need to be followed in order to nominate an Acting Speaker as the Speaker, Alderman O Daniels could not Chair the meeting due to illness. He first dealt with the attendance register.

The Executive Mayor, Alderman M Koen nominated Alderman A Kruger to act as Speaker for the duration of the meeting and Alderman A Kruger accepted the nomination.

The Municipal Manager, Mr H Mettler requested a two (2) minute recess before continuing with the meeting.

The acting Speaker, Alderman A Kruger opened the meeting by requesting a minute of silent prayer and indicated that an opportunity for silent prayer would also be given after the last item has been dealt with on the agenda. He requested that the meeting keep the Speaker, Alderman O Daniels in their prayers and thoughts as well as all those that have been affected by illness.

OFFICIAL ANNOUNCEMENTS

The following announcements were made:

- Councillor T Salman informed the meeting that he was nominated to act as Whip of the ANC for this meeting.
- The ANC conveyed their condolences to Councillor B Mankay who on the loss of her aunt the previous night.
- Best wishes for a speedy recovery was conveyed to the Speaker, Alderman O Daniels, Alderman SJE Steyn, SBM officials and all Covid-patients during the pandemic.
- Councillor T Rossouw was congratulated on the birth of her granddaughter.
- Councillor T Rossouw expressed her dismay at a statement made by Councillor J Kotzé in the social media on Council's approval of the upper limits for Councillors. She stated that it was a derogatory remark and that Councillor J Kotzé owed Council an apology.
- Councillor T Salman requested the Municipal Manager to urgently attend to the burned shacks in Middelpos in collaboration with the Fire Services department. He further requested the Director Engineering Services and Planning to address the need for electricity in Joe Slovo and Marikane.
- Councillor J Kotzé expressed his appreciation toward the officials in Langebaan for their prompt response to a burning garage of a residence.
Mr M Hermanus was given the opportunity to present the Approved SBM Covid-19 Protocol to Council which is attached as Annexure “A” to this minutes.

The Chairperson thanked Mr Hermanus for the comprehensive document and confirmed that the he would arrange with the Speaker, Alderman O Daniels that this document be workshoped by Council as proposed.

R15/6-20 LEAVE OF ABSENCE

Alderman O Daniels  Speaker
Councilor T Khulu
Councilor L Mitchell
Councilor S Scholtz
Councilor G Siphole
L Volschenk  Director: Community & Operational Services

R16/6-19 DECLARATION OF INTEREST WITH REGARDS TO MATTERS FOR CONSIDERATION IN THIS AGENDA

None

R17/6-20 CONFIRMATION OF MINUTES: COUNCIL MEETING OF 27 FEBRUARY 2020 AND SPECIAL COUNCIL MEETINGS OF 26 MARCH 2020, 14 & 28 MAY 2020 AND 15 JUNE 2020

RESOLVED

That the Minutes of the Council meeting of 27 February 2020 and Special Council meetings of 26 March 2020, 14 & 28 May 2020 and 15 June 2020 be confirmed.

R18/6-20 ORGANISATIONAL REVIEW: 2020/21
(Report of the Office of the Municipal Manager)  (H Mettler)

The following questions and concerns were raised during discussion of this matter:
1. the two positions of Public relations & Communications Officer as well as Executive Mayor: Communications Officer in the Office of the Municipal Manager;
2. a request that the item be workshoped;
3. the permanent employment of the cleaners;
4. the fact that the ANC engaged with the Municipal Manager before expressing their concerns and dissatisfaction with the already dismissed Cleaners;
5. that this matter may provoke possible legal implications and litigation.
Councillor B Mankay raised her concern regarding the fact that the services of the previous cleaners were terminated and stated that this could result in litigation.

The Director: Corporate Services and Public Safety, Mr P Mbaliswana confirmed that in terms of legislation the Organisational Structure need to be approved by Council before the end of June 2020 as it is contained within the Financial Budget 2020/2021 which was already approved by Council on 28 May 2020.

Councillors Kotzé and Salman proposed that this item be workshopped prior to approval by Council.

The Municipal Manager, Mr H Mettler referred the meeting to paragraph (v) of the recommendation and confirmed that funded positions will only be filled during the Adjustment Budget in August 2020 after the impact of the Covid-19 pandemic had been assessed.

The Whip of the ANC, Councillor T Salman requested that it be noted that the ANC do not support the approval of this item.

This matter was voted on: For the approval: 14
Against the approval: 7

RESOLVED

i) that the content of the report be noted;

ii) that the stipulation of section 66 (3) of the Municipal Systems Act be adhered to;

iii) that Council resolution R66/4-19 be rescinded;

iv) that the following amendments as proposed be approved;

B. DIRECTORATE: INFRASTRUCTURE AND PLANNING SERVICES

DEPARTMENT OF ELECTRICAL SERVICES

1. That a position of an Assistant Superintendent Maintenance on T12 under vote 386 reporting to the Manager Construction and Maintenance be created and funded.

2. That the Call centre function currently under vote 381 reporting to the Manager: Support Services under Electrical Services be moved to the Office of the Municipal Manager.

DEPARTMENT SOLID WASTE DEPARTMENT

1. That a new position of a Foreman: Vredenburg Landfill on T10 under vote 366 reporting to the Superintendent: Landfills
be created and be unfunded.
2. That a new position of a Solid Waste Enforcement Officer on T7 under VOTE 360 reporting to the Manager: Solid Waste be created an remain unfunded.

DEPARTMENT OF BUILDING CONTROL AND MUNICIPAL FACILITIES

1. That a new position of Technician: Building Maintenance on T14 under VOTE 330 reporting to the Manager: Buildings be created and be unfunded.
2. That a new position of Plan Examiner on T12 under VOTE 306 reporting to the Senior Plans Examiner be created and be unfunded.

DEPARTMENT OF INTEGRATED HUMAN SETTLEMENT

1. That the position of Informal Settlement Supervisor: Service Maintenance on T10 under VOTE 320 reporting to the Snr Manager: IHS be created and be unfunded.
2. That the positions of two (2) general workers on T5 under VOTE 320 reporting to the Informal Settlement Supervisor: Service Maintenance be created and be unfunded.
3. That a position of Administrative Support on T7 under VOTE 310 reporting to the Snr Manager: IHS be created and be unfunded.
4. That a position of Snr Coordinator: Housing Demand (Beneficiary Management) T13 under VOTE 320 be created and be unfunded.
5. That a position of Technician Engineer Support on T13 under VOTE 311 be created and unfunded.

DEPARTMENT OF MECHANICAL SERVICES

6. That a new position of Fleet System Administrator on T8 under vote 309 be created and unfunded.

DEPARTMENT OF PROJECT MANAGEMENT UNIT

7. That the function of EPWP administration currently under PMU VOTE 303 be transferred to Community and Operational Services under VOTE 208 including the positions of a Data Capturer and Admin Clerk.

B: DIRECTORATE: COMMUNITY AND OPERATIONAL SERVICES

DEPARTMENT: COMMUNITY AND SUPPORT SERVICES

8. That a position of Caretaker / Handyman at Multi-Purpose Centre: White City on T6 under VOTE 219 reporting to the Coordinator Thusong Centres be created and funded.
DEPARTMENT: OPERATIONAL SUPPORT SERVICES

9. That a position of Technician reporting to the Senior Manager: Operational Support Services on T12 under VOTE 208 be funded.

C. DIRECTORATE: CORPORATE AND PUBLIC SAFETY SERVICES

DEPARTMENT: ADMINISTRATION SUPPORT SERVICES AND RECORDS

10. That a position of Clerk: Central Records under VOTE 401 be created and one of the Records Clerk be transferred to this position.

DEPARTMENT: LIBRARY AND INFORMATION SERVICES

11. That a new position of ICT cadet on T9 under VOTE 410 reporting to the Manager: Library and Information Service be created and be unfunded.

12. That a new position of Admin Clerk on T7 under VOTE 410 reporting to the Manager: Library and Information Services be created and unfunded.

13. That two (2) positions of Senior Librarian: North and South under VOTE 410 be created and unfunded.

14. That two (2) positions of Senior Library Assistant: Children Services (North and South) under VOTE 410 reporting to the Senior Librarian: North and South be created and unfunded.

DEPARTMENT OF HUMAN RESOURCES

15. That a function of Recruitment and Selection under VOTE 420 be transferred to report directly to the Senior Manager: Human Resources.

16. That one of the Labour Relations Officer under VOTE 420 be transferred to the recruitment and selection.

DEPARTMENT OF FIRE AND RESCUE SERVICES

17. That a new position of a Disaster Risk Management Officer on T9 under VOTE 448 reporting to the Chief Fire Officer be created and unfunded.

18. That a new position of a Law Enforcement Officer on T7 under Vote 440 be created and funded.
D. DIRECTORATE: ECONOMIC DEVELOPMENT AND STRATEGIC SERVICES

19. That a new position of Facilitator: Economic Development on T13 under VOTE 711 be created and be unfunded.

DEPARTMENT: ICT

20. That a position of End User Support on T10 under VOTE 760 reporting to the Manager: ICT Support be funded.

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT

21. That a new position of Public Relations Officer on a T12 under VOTE 711 reporting to the Manager: LED & Tourism Support be created and be unfunded.

E. OFFICE OF THE MUNICIPAL MANAGER

DEPARTMENT: CUSTOMER CARE AND COMMUNICATION

22. That the function of the Call Centre currently under currently under VOTE 381 reporting to the Manager: Support Services under Electrical Services be transferred to the Office of the Municipal Manager under VOTE 507 reporting to the Manager: Customer Care Relations Management and Communications.

F. CLEANERS

23. That a position of a Cleaner on T3 under VOTE 303 PMU be funded.
24. That a position of a Cleaner on T3 under VOTE 103 Expenditure be funded.
25. That a position of a Cleaner on T3 under VOTE 105 SCM be funded.
26. That a position of a Cleaner on T3 under VOTE 102 Revenue Finance (Louwville) be funded.
27. That a position of a Cleaner on T3 under VOTE 446 Licensing be funded.
28. That a position of a Cleaner on T3 under VOTE 420 Human Resources be funded.
29. That a position of a Cleaner on T3 under VOTE 426 Occupational Health be funded.
30. That a position of a Cleaner on T3 under VOTE 309 Mechanical Workshop be funded.
31. That a position of a Cleaner on T3 under VOTE 102 Revenue Finance (Diazville) is already funded and must be filled.
32. That a position of a Cleaner on T3 under VOTE 700 Economic Development and Strategic Services be funded.
33. That a position of a Cleaner on T3 under VOTE 440 Law Enforcement be funded be accepted and approved.

(v) that a report for filling of funded positions be submitted during an adjustment budget in August 2020;

(vi) that no positions be filled prior to the tabling and approval of the report referred to in paragraph (v) above.

R19/6-20 STATUS-(SBTO): SLA SALDANHA BAY TOURISM ORGANISATION: AUDITED REPORT AND FINANCIAL STATEMENTS (12/1/3/25)

(Report of the Directorate Economic Development & Strategic Services)
(C Barends)

The following concerns were expressed in a discussion on the report:

a) the decrease in membership of the SBTO;

b) the first AGM that will be held in November 2020;

c) an amendment to the Board structure;

d) the review of the Service Level Agreement;

e) reconsidering the outsourcing of this function.

RESOLVED

i) that the report be noted;

ii) that the previous Council resolution be amended to allow for the extension of the service level agreement;

iii) that the current Service Level Agreement with Saldanha Bay Tourism Organisation be extended for the first quarter of the 2020/21 Financial year with a possible further extension to the end of the second quarter. This will be an interim arrangement whilst a revised tourism strategy, structure and implementation plan can be compiled for approval by SBM Council.

R20/6-20 AFFORDABLE HOUSING PROJECT: SALDANHA BAY MUNICIPAL AREA: BENEFICIARY MANAGEMENT MODEL

(Report of the Directorate Infrastructure & Planning Services)
(R Groenewald)

RESOLVED

That the report be approved by Council.
Mr R Groenewald was congratulated on the compilation of the report.

The Executive Mayor, Alderman M Koen stated that a GAP development is needed to provide middle-income housing within the municipal area.

The ANC and Councillor J Kotzé requested that the motivation for using a developer should be included in the follow-up report.

**RESOLVED**

i) that the report be noted;

ii) that consideration be given to regulation 6 of MFMA and that the Public Participation Process be conducted by the relevant department;

iii) that approval be granted for the development of an optimum delivery model for the FLISP housing project;

iv) that it be noted that the 114 properties are not required for the provision of the minimum level of basic municipal services (refer to Annexure B to the report as confirmed by the Director: Infrastructure and Planning Services);

v) that the optimum model for the roll-out of this project together with the specifications for GAP housing be submitted to the next council meeting.

The meeting adjourned at 13:37.

Confirmed.

______________________________
SPEAKER

______________________________
DATE