SALDANHA BAAI BAY
MUNISIPALITEIT | MUNICIPALITY | uMASIPALA

MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

VIRTUAL SPECIAL COUNCIL MEETING

ON

26 OCTOBER 2026

AT

11:00

SALDANHA BAY MUNICIPALITY

MINUTES OF A VIRTUAL SPECIAL COUNCIL MEETING HELD ON MONDAY, 26 OCTOBER 2026 AT 11:00

PRESENT

Alderman O Daniels	Speaker
Alderman M Koen	Executive Mayor
Alderman E Vaughan	
Councillor R van der Merwe	
Alderman S Mamabolo	
Councillor W America	
Councillor M Schaffers	
Councillor G Cleophas	
Alderman L Mitchell	
Councillor C van Nooi	
Councillor S du Plessis	
Councillor A Groenewald	
Alderman M Schrader	
Councillor S Scholtz	
Councillor L Mbane	
Councillor Y Jackson	
Councillor A Jansen	
Councillor T Rossouw	
Councillor W Morrison	
Councillor V Pretorius	
Councillor S Otto	
Councillor F Jacobs	

OFFICIALS

H Mettler	Municipal Manager and Acting Director: Community & Operational Services
S Vorster	Director: Finance Services
P Mbaliswana	Director: Corporate Services & Public Safety
C de Kock	Director: Economic Development & Strategic Services
H Shaik	Director: Energy & Electro – Technical Services
M Hermanus	Manager: Governance Assurance Risk & Fraud
C Oliver	Senior Manager: Legal Services
J Pheiffer	Senior Manager: Administration
J Zono	Manager: Administration & Support Services
E Jonas	Administrative Officer: Committees
N Boumeester	Administrative & Support

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R1/10-26 OPENING

The Speaker, Alderman O. Daniels has welcomed everyone to the meeting and requested a moment of silent prayer.

R2/10-26 OFFICIAL ANNOUNCEMENTS

Alderman O. Daniels informed the meeting that an additional Council meeting is scheduled for Thursday, 29 October 2026, at 14:00 to approve the minutes of the Virtual Special Council meeting held on Monday, 26 October 2026.

R3/10-26 LEAVE OF ABSENCE

Councillor T Williams
Councillor S Biko
Councillor M Twala
Councillor G Cordom

R4/10-26 DECLARATION OF INTEREST WITH REGARD TO MATTERS ON THIS AGENDA

None

R5/10-26 CONFIRMATION OF MINUTES: VIRTUAL SPECIAL COUNCIL MINUTES OF 21 SEPTEMBER 2026 AND COUNCIL MEETING OF 08 OCTOBER 2026

RESOLVED

That the minutes of the Virtual Special Council meeting held on 21 September 2026 and the Council meeting of 08 October 2026 be confirmed.

R6/10-26 SECTION 11(4)(a), 52(d) AND 66 REPORT QUARTERLY REPORT ON THE IMPLEMENTATION OF THE BUDGET AND FINANCIAL AFFAIRS FOR THE QUARTER ENDED 30 SEPTEMBER 2026

(5/1/4)

(Report of the Directorate Finance Services)
(S Vorster)

The item was unanimously adopted by Council.

RESOLVED

i) that the report in the section of 11 (4)(a), 52(d) and 66 of the MFMA be noted by the Council;

ii) that the Council takes note that the capital expenditure at the end of September 2026 is 8%;

iii) that the Council takes note of the attached Schedule C Statements and;

iv) that the Council takes note of the signed quality certificate by the Municipal Manager for the Budget Statements.

R7/10-26 COUNCIL AND COMMITTEE MEETING CALENDER: JANUARY-DECEMBER 2027

(3/3/1)

(Report of the Directorate Corporate & Public Safety Services)
(J Zono)

The item was unanimously adopted by Council.

RESOLVED

i) that the report be noted;

ii) that the meeting schedule for January – December 2027attached as **"Annexure A"** to the report be approved by Council;

iii) that the schedule of meeting date be published in the Weslander during January 2027 and on Council's website; and

iv) that the meeting schedule be forwarded to the WCDM, SALGA and the Western Cape Department of Local Government.

R8/10-26 PROVINCIAL HUMAN SETTLEMENTS FUNDING STREAMS, PROGRAMME IMPLEMENTATION, DELIVERY CHALLENGES AND PROJECTS FOR THE 2026/27 FINANCIAL YEAR

(17/4)

(Report of the Directorate Infrastructure & Planning Services)
(R Groenewald)

Councillor T. Rossouw raised concerns regarding the inadequate enforcement of contractual obligations by Saldanha Bay Municipality (SBM) and the Department of Human Settlements in respect of service providers and contractors, noting that this contributed to ongoing challenges in the completion of housing projects.

She also noted that the report did not adequately address the feedback that the Director: Infrastructure and Planning Services, Mr. D. van Turha, was required to provide to the Municipal Manager, Mr. H. Mettler, regarding the Informal Settlements Grant. She requested that the outstanding information be provided before the final Council meeting.

Alderman O. Daniels advised Councillor T. Rossouw that the Municipal Manager, Mr. H. Mettler, would provide feedback via email in response to her concerns.

RESOLVED

i) that the purposes and respective roles of the Human Settlements Development Grant and the Informal Settlements Upgrading Partnership Grant in supporting housing delivery and informal settlement upgrading within Saldanha Bay Municipality;

ii) that the Municipality's ongoing housing delivery programme and the implementation priorities identified for the different projects during the 2026/27 financial year;

iii) that the principal implementation challenges, including funding shortfalls, infrastructure constrains, statutory approvals, procurement delays, contractor performance and beneficiary administration.

R9/10-26 PERFORMANCE MANAGEMENT: 1ST 2026/27 TOP LAYER SDBIP REPORT

(5/1/5/2026/27)

(Report of the Directorate Economic Development & Strategic Services)
(QR Jordaan)

The item was unanimously adopted by Council.

RESOLVED

The 1st Quarter 2026/27 Top Layer SDBIP performance report and **Annexure A** be noted.

R10/10-26 MUNICIPAL BUILDINGS AND TERRAINS: DEVOLUTION OF STATE-OWNED PROPERTIES: DEPARTMENT OF INFRASTRUCTURE

(7/2/2/R)

(Report of the Directorate Corporate Services & Public Services)
(N Engelbrecht)

The item was unanimously adopted by Council.

RESOLVED

i) that the report be noted;

ii) that Council approves the acceptance of the devolution of identified state-owned properties within the Saldanha Bay Municipality's jurisdiction;

iii) that the properties, ultimately to be transferred to the approved beneficiaries be registered on council's asset register until registration in the name of the beneficiaries is finalised;

iv) that the accounting of the properties/assets be performed in terms of GRAP and follow the legislative requirement;

v) that the funds for the transfer of the residential properties to approved beneficiaries be provided for the Title Deed Restorations Business Plan;

vi) that the Collections Department to continue with the recovery of any outstanding amounts relating to the properties from the beneficiaries and/or current occupants, in accordance with Council's Credit Control and Debt Collection Policy.

R11/10-26 MUNICIPAL BUILDINGS AND TERRAINS: REQUEST APPROVAL TO

1. RESCIND COUNCIL RESOLUTION R81/2-21 AND AVAIL ERF 14045 VREDENBURG FOR NEW SLP PROJECT: WARM 2 ECD FACILITY

2. ACCEPT DONATION OF THE ECD FACILITY FROM ADELAIDE RUITERS MINING & EXPLORATION (PTY) LTD (ARME) TO SALDANHA BAY MUNICIPALITY

(ERF 14045 VBG)

(Report of the Directorate Corporate Services & Public Services)
(M Simerie)

The item was unanimously adopted by Council.

RESOLVED

i) that the report be noted;

ii) that council resolution R81/2-21 be rescinded;

iii) that approval be granted to avail Erf 14045 Vredenburg (±1 059m^2) to Adelaide Ruiters Mining & Exploration (Pty) Ltd (ARME) for a new SLP project for the construction of an ECD facility and that Council accept the donation of the ECD facility, subject to the following conditions;

a) that the Municipal Manager be authorised to sign the MOU after SBM Legal Services has vetted the agreement;

b) that installation and/or connection fees to Erf 14045 Vredenburg (i.e. water, electricity, sewerage, etc.) and any other municipal service charges applicable during construction of the building be waived, as the building will remain a municipal asset upon completion;

c) that the costs for development charges for the project be waived and/or exempted, if applicable;

d) that Council's intention to avail Erf 14045 Vredenburg for the construction and operation of an ECD facility be advertised in accordance to Section 21 of the Municipal Systems Act;

e) that SBM be responsible for costs associated with planning, zoning and building plan approvals, where applicable;

f) that the planning and lay-out of the proposed structures be done and approved in conjunction with Council's Land Use and Development Control departments;

g) that Adelaide Ruiters Mining & Exploration (Pty) Ltd (ARME) be responsible for procuring and maintaining, at its own cost, adequate insurance coverage, including public liability insurance, for the duration of the construction period until completion and final handover of the project;

h) that vehicular access to the property be taken from Zambezi or Volta Street, and that vehicle parking including safe drop-off and pick-up facilities be accommodated within the boundaries of Erf 14045 Vredenburg;

i) that the municipality take responsibility for the asset upon completion of construction;

j) that the asset be insured and recorded in SBM's Asset Register, for insurance purposes;

k) that SBM's Development Services Department be mandated to appoint an operator to utilise and manage the facility upon completion and handover of the project, in accordance with Council's Management and Administration of Immovable Property Policy;

l) that an independent valuer be appointed to determine a market related rental value of the subject property;

m) that the provisions of Council's Management and Administration of Immovable Property Policy, specifically paragraph 29.2, which set out the criteria for determining fair market rentals, be applied, subject to the appointed operator submitting proof of the successful registration of the ECD facility and compliance with the applicable requirements of the Department of Basic Education and Social Development;

n) that a lease agreement be concluded between the Municipality and the appointed operator for the management and operation of the facility;

o) that the property be leased for a period of three (3) years, with an option to renew, subject to a rental review after the initial three (3) year period;

p) that the rental escalates with CPIX per annum.

B. FROM COMMITTEES

REPORTS FROM THE LANDFILLSITE COMMITTEE MEETING HELD ON 23 JULY 2026

The Landfill Site Committee Agenda and Minutes of the meeting 23 July 2026 related to the recommendation below, are attached hereto:

R12/10-26 LSC 6/7-26 CURRENT SOLID WASTE PROJECTS: 1 JULY 2025 TO 30 JUNE 2026 (QTR 3) ***(ADDENDUM 1 to the agenda)***

(16/5/1/1)

(Report of the Directorate Infrastructure & Planning Services)
(A Nackerdien)

RESOLVED

That the report be noted.

R13/10-26 LSC 7/7-26 CURRENT SOLID WASTE PROJECTS: 1 JULY 2025 TO 30 JUNE 2026 (QTR 4) ***(ADDENDUM 1 to the agenda)***

(16/5/1/1)

(Report of the Directorate Infrastructure & Planning Services)
(A Nackerdien)

RESOLVED

That the report be noted.

R14/10-26 PERFORMANCE MANAGEMENT: 2025/26 FINANCIAL YEAR: ASSESSMENTS: SECTION 75 EMPLOYEES ***(ADDENDUM 2 to the agenda)***

(3/5/16)

(Report of the Directorate Economic Development & Strategic Services)
(Q Jordaan)

RESOLVED

The item was unanimously adopted by Council.

That the Council note the 2025/26 performance evaluation report and 2025/26 individual performance evaluations of the Municipal Manager and Directors.

The meeting adjourned at 11:19

Confirmed.

_____ _____

SPEAKER **DATE**