



MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

VIRTUAL COUNCIL MEETING

ON

08 OCTOBER 2026

AT

14:00

SALDANHA BAY MUNICIPALITY

MINUTES OF A VIRTUAL COUNCIL MEETING HELD ON THURSDAY, 08 OCTOBER 2026 AT 14:00 IN THE COUNCIL CHAMBERS, VREDENBURG

PRESENT:

Councillor T Williams	Deputy Executive Mayor
Alderman E Vaughan	
Councillor W America	
Councillor R van der Merwe	

EX OFFICIO

Alderman O Daniels	Speaker
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COUNCILLORS

Councillor S Biko	
Councillor S du Plessis	
Councillor A Groenewald	
Councillor Y Jackson	
Alderman L Mitchell	
Councillor S Otto	
Councillor V Pretorius	
Councillor T Rossouw	
Councillor M Schaffers	
Alderman M Schrader	
Councillor M Twala	Connection issue
Councillor F Jacobs	
Councillor M Bixa	Connection issue
Councillor A Jansen	
Councillor L Mbane	
Councillor G Cleophas	
Councillor Morrison	
Councillor S Scholtz	
Councillor van Nooi	

OFFICIALS

H Mettler	Municipal Manager
P Mbaliswana	Director: Corporate Services & Public Safety
S Vorster	Director: Finance Services
D van Turha	Director: Infrastructure & Planning Services
C de Kock	Director: Economic Development & Strategic Services
H Shaik	Director: Energy & Electro-Technical Services
M Hermanus	Manager: Governance Assurance Risk & Fraud
E Lawrence	Communications Officer
J Pheiffer	Senior Manager: Administration

J Zono
E Jonas
N Boumeester

Manager: Administration & Support
Administrative Officer: Committees
Administrative Clerk: Secretariat

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R11/9-26 OPENING

The Speaker, Alderman O Daniels welcomed everyone to the meeting and requested a moment of silent prayer.

R12/9-26 EVACUATION PROTOCOL

R13/9-26 OFFICIAL ANNOUNCEMENTS

The Speaker, Alderman O Daniels announced that the Executive Mayor, Alderman M Koen would be absent due to the passing of a close family member. She also conveyed condolences to Alderman L Mitchell following the passing of his son, as well as to the family and friends of Alderman S Van Turha, who also passed away. Condolences were extended to all community members who had lost loved ones. A moment of silence was observed.

Alderman O Daniels also congratulated Saldanha Bay Municipality on receiving recognition from Ratings Africa as the second-best municipality in the country. She commended the current leadership, Municipal Manager, Administration and Council, noting that the achievement reflected the collective efforts of Council and the Administration. She further noted that this was the Municipality's fourth consecutive year receiving recognition.

R14/9-26 LEAVE OF ABSENCE

Alderman M Koen
Alderman L Mitchell
Alderman S Mamabolo

R15/9-26 CONFIRMATION OF MINUTES: MAYORAL COMMITTEE MEETING 17 AUGUST 2026

RECOMMENDED

That the Minutes of the Mayoral Committee Meeting of 17 August 2026 be confirmed.

R16/9-26 DECLARATION OF INTEREST WITH REGARD TO MATTERS ON THIS AGENDA

None

<i>Date of meeting</i>	<i>Resolution Number</i>	<i>Instruction</i>	<i>Action / status of affairs</i>
17 August 2026	R55/8-26: 2026/27 Adjustment Budget (2025/26 Roll Overs- August 2026)	Alderman M Koen requested clarity on the purpose of the Informal Settlement Upgrade Partnership Grant.	Director: Infrastructure & Planning Services, Mr D van Turha to brief the Mayor on the purpose and impact of the Informal Settlement Upgrade Partnership Grant.

MINUTES OF WATER MONITORING TECHNICAL COMMITTEE MEETINGS (*Minutes attached of 27 August 2026*)

FEEDBACK FROM REPRESENTATIVES OF THE WEST COAST DISTRICT MUNICIPALITY

ITEMS REFERRED TO COUNCIL BY THE EXECUTIVE MAYOR

RESOLVED

That items R21/9-26 to R 54/9-26 be referred to Council as recommendations of the Executive Mayor.

A. FROM PORTFOLIO COMMITTEES

FINANCE SERVICES

PFS 6/9-26 MONTHLY REPORT ON EXPENDITURE THROUGH SUPPLY CHAIN MANAGEMENT AND APPROVED DEVIATIONS FOR THE MONTH OF JULY 2026

(8/1/6)

(Report of the Directorate Finance Services)
(T Deyi)

RESOLVED

That the report be noted.

PFS7/9-26 MONTHLY REPORT ON EXPENDITURE THROUGH SUPPLY CHAIN MANAGEMENT AND APPROVED DEVIATIONS FOR THE MONTH OF AUGUST 2026

(8/1/6)

(Report of the Directorate Finance Services)
(T Deyi)

RESOLVED

That the report be noted.

R23/9-26

PFS8/9-26 RESULTS OF INVENTORY STOCK COUNT PERFORMED IN JUNE 2026

(6/1/1)

(Report of the Directorate Finance Services)
(H Damons)

RESOLVED

- i) that the report be noted;
- ii) that the stock adjustments as per the schedule below be approved.

R24/9-26

PFS 9/9-26 MSCOA MINIMUM BUSINESS PROCESSES

(5/33)

(Report of the Directorate Finance Services)
(S Vorster)

RESOLVED

- i) that the report be noted;
- ii) that the minutes of the mSCOA Steering Committee meeting of 02 September 2026 be noted.

R25/9-26

PFS 10/9-26 CONSISTENT ENFORCEMENT OF DEBT COLLECTION AND CREDIT CONTROL MEASURES FOR COUNCILLORS AND EMPLOYEES

(5/6/2)

(Report of the Directorate Finance Services)
(T Williams)

RESOLVED

- i) that the report be noted; and
- ii) that Council note Treasury Circular Mun No. 4/2026 as issued by Provincial Treasury.

OFFICE OF THE MUNICIPAL MANAGER

R26/9-26

PCMM6/9-26 CAPITAL AND OPERATIONAL BUDGET ACTUAL SPENDING FOR THE PERIOD ENDED AUGUST 2026

(5/1/R)

(Report of the Office of the Municipal Manager)
(M Hermanus/ B Rossouw)

RESOLVED

That the report and Annexure A be noted.

R27/9-26 PCMM7/9-26 CLIENT SERVICES AND COMMUNICATION PROCESSES
REPORT: JULY – AUGUST 2026
(10/4/1)
(Report of the Office of the Municipal Manager)
(E. Lawrence / M Williams van Wyk / L de Sousa)

RESOLVED

That the report be noted.

R28/9-26 PCMM8/9-26 LEGAL SERVICES PROGRESS STATUS REPORT
PERIOD: JULY – AUGUST 2026
(13/1)
(Report of the Office of the Municipal Manager)
(C Olivier)

RESOLVED

That the report be noted.

R29/9-26 PCMM9/9-26 MONTHLY STATUS REPORT OF THE DEPARTMENT
ELECTROTECHNICAL SERVICES FOR THE PERIOD: JUNE- AUGUST
2026
(13/1)
(Report of the Office of the Municipal Manager)
(C Olivier)

RESOLVED

That the report be noted.

R30/9-26 PCMM10/9-26 MONTHLY STATUS REPORT OF THE
DEPARTMENT MECHANICAL WORKSHOP
(9/1/2/12)
(Report of the Directorate Energy and Electrotechnical)
(JP Du Preez)

RESOLVED

That the report be noted.

CORPORATE SERVICES & PUBLIC SAFETY

R31/9-26 PC&PS6/9-26 MONTHLY REPORT: MUNICIPAL FACILITIES
(BUILDINGS): JULY 2026 TO 7 SEPTEMBER 2026

(2/1/2)

(Report of the Directorate Finance Services)
(G James)

RESOLVED

That the report be noted.

R32/9-26 PC&PS 7/9-26 MONTHLY REPORT: DEPARTMENT
ADMINISTRATION, PROPERTIES AND LIBRARY OPERATIONS: JULY
2026 TO 7 SEPTEMBER 2026

(9/1/2/2)

(Report of the Directorate Corporate Services and Public Safety)
(E Jonas)

RESOLVED

That the report for the Department: Administration and Library Operations be noted.

R33/9-26 PC&PS8/9-26 HUMAN RESOURCES OPERATIONS: JULY 2026 TO
AUGUST 2026

(9/1/2/11)

(Report of the Directorate Corporate Services and Public Safety)
(G Botha)

RESOLVED

That the report for the Human Resource Department for the period 01 July 2026 – 31 August 2026 be noted.

R34/9-26 PC&PS9/9-26 QUARTER 1 PROGRESS ON THE IMPLEMENTATION
OF SBM DISASTER MANAGEMENT PLAN (JULY 2026 TO AUGUST
2026)

(17/2/R)

(Report of the Directorate Corporate Services and Public Safety)
(C Feris)

RESOLVED

That the report be noted.

R35/9-26 PC&PS10/9-26 QUARTER 1 IMPLEMENTATION OF THE FIRE AND RESCUE SERVICES STRATEGIC MASTER PLAN
(3/5/13/2; 17/2/R; 17/2/4)
(Report of the Directorate Corporate Services and Public Safety)
(AC Supra - Vertue)

RESOLVED

That the report be noted.

R36/9-26 PC&PS11/9-26 QUARTER 1 PUBLIC SAFETY OPERATIONS REPORT: JULY 2026 TO AUGUST 2026
(9/1/2/7)
(Report of the Directorate Corporate Services and Public Safety)
(MH Jacobs)

RESOLVED

That the report be noted.

R37/9-26 PC&PS12/9-26 PROGRESS ON THE IMPLEMENTATION OF THE ROAD SAFETY STRATEGY FOR 1ST QUARTER (JULY 2026 TO AUGUST 2026)
(9/1/2/7)
(Report of the Directorate Corporate Services and Public Safety)
(G Swarts)

RESOLVED

That the report be noted.

R38/9-26 PC&PS13/9-26 IMPLEMENTATION OF SALDANHA BAY SAFETY INITIATIVE (SBSI) – (1ST QUARTER)
(9/1/2/7)
(Report of the Directorate Corporate Services and Public Safety)
(J Pieters)

RESOLVED

That the report be noted.

ECONOMIC DEVELOPMENT & STRATEGIC SERVICES

R39/9-26 PED&SS 6/9-26 CAPITAL AND OPERATIONAL BUDGET VS ACTUAL SPENDING FOR THE PERIOD ENDING IN AUGUST 2026
(5/1/R)
(Report of the Directorate Economic Development & Strategic Services)
(W Smith)

RESOLVED

- i) that the contents of the report be noted;
- ii) that the Revenue collected up until 31 August 2026 of R 2,102,123.00 or (20%) from the total expected revenue of R10,317,535.00 be noted;
- iii) the year-to-date preliminary actual expenditure up until 31 August 2026 specifically pertaining to the Economic Development and Strategic Services directorate, amounts to R12,245,710.00 or (9%) from the total allocation of R130,068,037.00 be noted,
- iv) that the Capital Budget expenditure up until 31 August 2026 of R601,758.00 (3%) from the total allocation of R20,376,837.000 be noted.

R40/9-26

PED&SS7/9-26 OPERATIONAL MATTERS: DEVELOPMENT SERVICES: 1ST QUARTER 2026/27

(3/5/13/4)

(Report of the Directorate Economic Development & Strategic Services)
(Q Jordaan)

RESOLVED

That the Portfolio Committee & Council note this report.

R41/9-26

PED&SS 8/9-26 TOWN PLANNING APPLICATIONS FOR THE PERIOD 1 JULY 2026 TO 31 AUGUST 2026

(3/5/13/4)

(Report of the Directorate Economic Development & Strategic Services)
(L Gaffley)

RESOLVED

That the contents of the report be noted.

R42/9-26

PED&SS 9/9-26 BUILDING PLAN APPLICATIONS FOR THE PERIOD 1 JULY 2026 TO 31 AUGUST 2026

(12/1/1/6)

(Report of the Directorate Economic Development & Strategic Services)
(C de Kock)

RESOLVED

That the contents of the report be noted.

R43/9-26 PED&SS10/9-26 INTERNATIONAL CENTRE FOR LOCAL
DEMOCRACY (ICLD) – KARLSKRONA MUNICIPALITY &
SALDANHA BAY MUNICIPALITY PARTNERSHIP
(12/1/3/92)
(Report of the Directorate Economic Development & Strategic Services)
(R Van Zyl & C Anothony-Jonas)

RESOLVED

- i) that the report be noted;
- ii) that continued participation in the ICLD partnership and future engagements with Karlskrona Municipality be supported; and
- iii) that opportunities identified during the study visit be explored for implementation within Saldanha Bay Municipality where feasible.

R44/9-26 PED&SS 11/9-26 LOCAL ECONOMIC DEVELOPMENT: SBM BY –
LAW FOR TOWNSHIP, RURAL AND VILLAGE ECONOMIES
(7/2/3/18)
(Report of the Directorate Economic Development & Strategic Services)
(C Barends)

RESOLVED

That the item be withdrawn.

INFRASTRUCTURE & PLANNING SERVICES

R45/9-26 PIPS 6/9-26 QUARTERLY CAPITAL AND OPERATIONAL BUDGET
REPORT FOR THE PERIOD: JULY 2026 – AUGUST 2026
(5/1/1-2026/27)
(Report of the Directorate Infrastructure Planning Services)
(R Toesie)

RESOLVED

- i) that the contents of the report be noted;
- ii) that the figures presented in this report relate only to revenue and expenditure recorded for the months of July 2026 and August 2026. Accordingly, the information presented does not constitute the financial position for the full quarter, as the third month of the quarter, September 2026, is still in progress and the corresponding financial figures are therefore not yet available;
- iii) that revenue collected for July 2026 and August 2026 - First Quarter of 2026/27, specifically pertaining to the Infrastructure Planning Services directorate, amounts to R – 115 380 885 or 17% of the total expected revenue of R – 667 072 035 [2026/27 budget] be noted;

- iv) that the operational expenditure for July 2026 and August 2026 - First Quarter of 2026/27, specifically pertaining to the Infrastructure Planning Services directorate, amounts to R 53 867 031 or 11% of the total expected expenditure of R 510 947 319 [2026/27 budget] be noted;
- v) that the capital expenditure for July and August 2026 – First Quarter of the 2026/2027 Financial Year, specifically pertaining to the Infrastructure Planning Services directorate, amounts to R 6 280 184 or 3% of the total allocation of R 181 504 147 be noted.

R46/9-26

PIPS 7/9-26 MONTHLY REPORTS: DIRECTORATE:
INFRASTRUCTURE & PLANNING SERVICES: 1ST QUARTER JULY TO
SEPTEMBER 2026 (REPORTING UNTIL 31 AUGUST 2026)

(9/1/2/3)

(Report of the Infrastructure & Planning Services Directorate)
(D Van Turha)

RESOLVED

That the contents of the report be noted.

R47/9-26

PIPS 8/9-26 SALDANHA BAY MUNICIPALITY HOUSING PIPELINE
IMPLEMENTATION AND OVERSIGHT REPORT

(17/4/1/5)

(Report of the Infrastructure & Planning Services Directorate)
(G Groenewald)

RESOLVED

- i) that it be noted that the Human Settlements Programme Implementation Report detailing the progress, challenges and status of projects forming part of the approved Housing Pipeline of Saldanha Bay Municipality;
- ii) that it be noted that the continued housing demand within the municipal area;
- iii) that it be noted that the key implementation challenges affecting the delivery of human settlement projects;
- iv) that it be noted that the supports continued engagement with the Provincial Department of Infrastructure/Human Settlements regarding rollovers and funding requirements;
- v) that it be noted that the environmental and statutory approval risks affecting project implementation;
- vi) supports the building of capacity within the Human Settlements department to effectively address the increasing housing need.

R48/9-26

PIPS 9/9-26 4TH QUARTER CAPITAL AND OPERATIONAL BUDGET
REPORT FOR THE PERIOD: APRIL 2026 – JUNE 2026 (ADDENDUM 1 TO
THE AGENDA)

(5/1/1-2025/26)

(Report of the Infrastructure & Planning Services Directorate)
(R Toesie)

RESOLVED

- i) that the contents of the report be noted;
- ii) that the financial figures presented are the final financial figures for the 2025/2026 financial year, based on the official financial information provided by the Finance Department.
- iii) that the revenue collected for the fourth quarter of the 2025/26 financial year of R – 668 258 015 or 103% of the total expected revenue of R – 646 782 713 [2025/26 budget] be noted;
- iv) that the expenditure on the operational budget for the fourth quarter of the 2025/26 financial year of R 469 873 116 or 99% of the total expected expenditure of R 475 328 955 [2025/26 budget] be noted;
- v) that the capital expenditure for the fourth quarter of the 2025/26 financial year of R 132 627 883 or 94% of the total allocation of
- vi) R 141 845 394 [2025/26 budget] be noted.

COMMUNITY & OPERATIONAL SERVICES

R49/9-26

PC&OS6/8-26 COMBINED MONTHLY REPORT: AREA ENGINEERING
& HORTICULTURAL SERVICES FOR THE MONTHS OF JULY &
AUGUST 2026

(9/1/2/12)

(Report of the Directorate Community and Operational Services)
(Y Links)

RESOLVED

That the combined report of Area Engineering and Horticulture Services, for the months of July & August 2026 be noted.

R50/9-26

PC&OS 7/9-26 COMMUNITY SUPPORT SERVICES & EXPANDED
PUBLIC WORKS PROGRAMME [EPWP] AS AT 01 JULY 2026 UNTIL 31
AUGUST 2026

(9/1/2/12)

(Report of the Directorate Community and Operational Services)
(Y Links)

RESOLVED

That the report be noted.

R51/9-26

PC&OS 8/9-26 MAINTENANCE AND OCCUPANCY RATE AT
HOLIDAY RESORTS FOR JULY 2026

(17/18/05)

(Report of the Directorate Community and Operational Services)
(R Julies)

RESOLVED

- i) that the report be noted;
- ii) that the occupancy rate as Annexure A1 of 25% for units and 6% for plots for August 2026 be noted;
- iii) that the revenue for the July 2026 till end August 2026 period at the different resorts be used.

R52/9-26

PC&OS 9/9-26 MAINTENANCE AND OCCUPANCY RATE AT
HOLIDAY RESORTS FOR AUGUST 2026

(9/1/2/12)

(Report of the Directorate Community and Operational Services)
(L Msindo)

RESOLVED

- i) that the report be noted;
- ii) that the occupancy rate as per Annexure A1 of 23% for units and 4% for plots for July 2026 be noted;
- iii) that the revenue for the end July 2026 period at the different resorts be noted.

B. FROM COMMITTEES

REPORTS FROM THE YOUTH COUNCIL COMMITTEE MEETING HELD ON 07 AUGUST 2026

The Youth Council Agenda and Minutes of the meeting 07 August 2026 related to the recommendation below, are attached hereto:

R53/9-26

YR6/8-26 FIRST OFFICIAL MEETING OF THE SALDANHA BAY
MUNICIPAL YOUTH COUNCIL (SBMYC) FOR THE 2026/2027 TERM:
ADMINISTRATIVE INDUCTION, STRATEGIC DIRECTION AND
GOVERNANCE EXPECTATIONS

(12/1/3/93, 3/12/1)

(Report of the Directorate Economic Development & Strategic Services)
(C Anthony-Jonas)

Councillor T Rossouw raised concerns about gangsterism and youth violence affecting Wards 2, 9, 4, 1 and 3, and enquired about planned interventions involving the Youth Council, SAPS and other stakeholders.

Alderman O Daniels advised that the SBSI, SAPS and other stakeholders were working to address the problem but stressed the need for greater parental and community involvement. She noted that the Municipality had limited funding for programmes but support CPFs, neighbourhood watches and other safety initiatives.

RESOLVED

- i) that the contents of this report be noted.
- ii) that the administrative induction session for the 2026/2027 Junior Councillors be received and noted.
- iii) that the feedback presented by the Junior MAYCO following its strategic planning session be received and noted.
- iv) that the proposed SBMYC Induction Workshop, provisionally scheduled for 14 August 2026 and subject to approval from participating schools, be noted and supported.
- v) that the governance expectations contained within the SBMYC Institutional Framework be noted and adhered to by all Junior Councillors.

REPORTS FROM THE MUNICIPAL ACCOUNTS COMMITTEE (MPAC) MEETING HELD ON 09 MARCH 2026

The Municipal Accounts Committee (MPAC) Agenda and Minutes of the meeting 09 March 2026 related to the recommendation below, are attached hereto:

R54/9-26

MPAC 5/3-26 DRAFT 2024/2025 ANNUAL REPORT

(9/1/1-2024/2025)

(Report of the Directorate Economic Development & Strategic Services)
(Q Jordaan)

RESOLVED

- i) that Council note the Draft 2024/2025 Annual Report;
- ii) that the draft 2024/2025 Annual Report be made public;
- iii) that the Municipal Public Accounts Committee review the draft 24/2025 Annual Report and make presentations for consideration;
- iv) that the draft 24/25 Oversight Report be prepared within the framework of Annexure A of the MFMA circular 32 for consideration by Council within two months after tabling;

C. REPORTS NOT SUBMITTED TO PORTFOLIO'S

R55/9-26 APPROVAL OF HUMAN RESOURCES POLICY: EMPLOYMENT EQUITY (4/3)
(Report of the Directorate of Corporate Services and Public Safety)
(E Engelbrecht)

RESOLVED

- i) that the report be noted;
- ii) that the policy as indicated in the report be approved;
- iii) that the policy be implemented with immediate effect.

R56/9-26 SALDANHA BAY MUNICIPALITY GOVERNANCE DOCUMENTS: REVIEW (5/16/2/1)
(Report of the Directorate of the Office of the Municipal Manager)
(E Kriel)

RESOLVED

- i) that the report and Annexures A – Annexure G be noted; and
- ii) that the revised governance documents be approved by Council.

D. MAYORAL COMMITTEE (DELEGATED AUTHORITY ITEMS)

R57/9-26 DELEGATED AUTHORITY: REPORTING IN TERMS OF SECTION 63 OF THE SYSTEMS ACT [ACT 32, 2000] AND SECTION 56(5) OF THE STRUCTURES ACT [ACT 117 OF 1998]:
A. APPEALS AUTHORITY COMMITTEE MINUTES 29 JUNE 2026 (2/2/1)
(Report of the Directorate of Corporate Services and Public Safety)
(E Jonas)

RESOLVED

That the report with Annexures “A”, to the report, be noted.

R58/9-26 STATUS OF COMPLIANCE WITH THE MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS (MRMC) FOR THE MUNICIPAL MANAGER, SECTION 56 MANAGERS AND REQUIRED FINANCE MANAGER ADDENDUM 1 (9/1/2/11)
(Report of the Directorate of Corporate Services and Public Safety)
(E Engelbrecht)

RESOLVED

- i) that the content of the report be noted;
- ii) that Council notes that the municipality will continue to monitor progress and provide the necessary support to officials with outstanding Minimum Competency Level requirements to ensure full compliance within the prescribed regulatory timeframes.

R59/9-26 2026/27 INTEGRATED PUBLIC SAFETY FESTIVE SEASON OPERATIONS
PLANS[ADDENDUM 1]

(17/2/4)

(Report of the Directorate of Corporate Services and Public Safety)
(J Pieters)

RESOLVED TO RECOMMEND

That the report be noted.

The meeting adjourned at 15:22

Confirmed

SPEAKER

DATE