



Saldanha Bay Municipality is a high-profile municipality that takes care of its people to deliver the highest quality of service to its residents and visitors. We are also committed to the goals of our Employment Equity Plan. If you are competent and committed and would like to work in a professional environment, you are welcome to apply for the following position on our staff establishment.

DIRECTORATE: ENERGY AND ELECTRO-TECHNICAL SERVICES

DEPARTMENT: MECHANICAL SERVICES

MANAGER: MECHANICAL SERVICES

Minimum Requirements: Relevant National Diploma specialising in Mechanical Engineering • 10 or more years' relevant experience post registration • Computer literacy (MS Office) • Valid code B driver's license • Valid code EC driver's license will be an added advantage • Good communication skills in two of the three official Western Cape languages • Municipal Minimum Competency Level Certificate(MMCL) to be achieved within 18 months of appointment • Must be able to operate under extreme pressure • Strong mentally and physically capabilities • Must be able to handle conflict situations • Capable to take technical decisions • Good reasoning abilities • Must not be allergic to the environs of mechanical workshop • Oversee and supervise inter-departmental projects and crisis.

Preferred Requirements: Relevant BTech Degree or higher in Mechanical Engineering • 10 years' relevant experience post registration • Computer literacy (MS Office) • Valid code B driver's license • Valid code EC driver's license will be an added advantage • Good communication skills in two of the three official Western Cape languages • Municipal Minimum Competency Level Certificate(MMCL) to be achieved within 18 months of appointment • Must be able to operate under extreme pressure • Strong mentally and physically capabilities • Must be able to handle conflict situations • Capable to take technical decisions • Good reasoning abilities • Must not be allergic to the environs of mechanical workshop • Oversee and supervise inter-departmental projects and crisis.

Duties will entail: Management of fleet services and mechanical services • Communication, meetings, and interruption of service delivery • Clerical administrative duties • Telecommunication system, fault reporting and queries • Word processing • Overtime management and administration • Management and operating of council's telephone system • Supervision function • General office support.

Competencies: Planning • Organisational awareness • Attention to detail • Design • Project management • Mechanical Construction • Operations and maintenance • Interpersonal relationships • Communication • Service delivery orientation • Action and outcome orientation • Resilience • Change readiness • Cognitive ability • Learning orientation •

Accountability and ethical conduct • Impact and influence • Team orientation • Direction setting • Coaching and mentoring.

Salary Scale: T16: ± R1 252.076 (Total Cost to Company) p.a

Enquiries can be directed to **Mr G Smith** at [022 701 7178](tel:0227017178)

Closing Date: 01 July 2024 at 12:00

In terms of the Local Government Municipal Staff Regulations, regulation 13, all appointments will be subject to a 6 months' probation period.

NOTES TO APPLICANT
<ul style="list-style-type: none">• Thank you for your interest in seeking employment with us.• Saldanha Bay Municipality complies with the Protection of Personal Information Act, Act 4 of 2013(POPIA), by submitting your application for a position at Saldanha bay municipality you are consenting that the personal information submitted as part of your application may be used during vetting and screening process.• All applications should be accompanied by a completed application form (obtainable from our Human Resource office <u>or</u> website: www.sbm.gov.za) clearly reflecting the name of the position applying for; a comprehensive CV; a certified copy of your ID, driver's license and educational qualifications.• Applications should be forwarded to Human Resource Services, Private Bag X12, Vredenburg, 7380 <u>or</u> via email to: jobs@sbm.gov.za.• No original documents attached to the application will be safe kept/returned.• Applications without afore - mentioned will not be considered.• Applications/Supporting documents larger than 2MB sent via email are not accommodated.• For the implementation of the Employment Act, candidates are encouraged to indicate their race, gender and disability.• No late applications will be considered.• Further communication will be limited to shortlisted candidates, If you have not received a response within 3 (three) months of the closing date, please consider your application unsuccessful.• All appointments are subject to a medical assessment, criminal record and reference checks from previous and current employer(s).• The Council beholds the right to make an appointment.