



EXTERNAL VACANCY

Directorate	Corporate and Public Safety Services
Department	Public Safety: Law Enforcement
Job Title	18 x Contract Law Enforcement Officers (contract ends 30 June 2023)
Qualifications	Grade 12
Experience	2 - 5 years' relevant experience
Requirements	<ul style="list-style-type: none"> • Peace Officer Certificate • Code B Drivers licence • No criminal record • Firearm proficiency will be added advantage • Must be between the age of 18 and 35 years • Must reside in the jurisdiction of the municipality • Crime prevention experience and registered as a security officer at least Grade C will be an added advantage
Duties will entail	<ul style="list-style-type: none"> • Assist daily operational duties • Assist with complaints reported at the Law Enforcement section • Assist with the impoundment of stray animals • Attend to joint Law Enforcement operations • Conducting foot patrols on beaches • Conduct inspections at municipal premises as per instruction from the inspectors • Assist with educational and awareness programs • Conduct Law Enforcement duties at special events and during emergency situations • Attend monthly section meetings • Conduct duties with members of the community safety forums • Complete daily registers
Salary Scale	T7 (R184 408.68 p.a)

COMPETENCIES

Core Professional	Functional	Public Service Orientation	Personal	Management/ Leadership
<ul style="list-style-type: none"> • Community and Customer Focus • Problem Solving • Resilience • Communication • Ethics and Professionalism 	<ul style="list-style-type: none"> • Patrol, Enforcement and Emergency Response 	<ul style="list-style-type: none"> • Interpersonal Relationships • Communication • Service Delivery Orientation • Client Orientation and Customer Focus 	<ul style="list-style-type: none"> • Action orientation • Resilience • Change Readiness • Cognitive Ability • Learning Orientation 	<ul style="list-style-type: none"> • Team Orientation

CLOSING DATE: 23 November 2022 AT 12:00

NOTES TO APPLICANT

- All applications should be accompanied by a completed application form (obtainable from our Law Enforcement office situated in School Street, Vredenburg) reflecting the name of the position applying for; a comprehensive CV; a certified copy of your ID, driver's license, and educational qualifications.
- No original documents attached to the application will be safe kept/returned.
- Applications without afore - mentioned will not be considered.
- Applications should be submitted to our Law Enforcement Office. **NO EMAILS OR FAXES WILL BE ACCEPTED.**
- For the implementation of the Employment Act, candidates are encouraged to indicate their race, gender and disability.
- No late applications will be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response within 3 (three) months of the closing date, please consider your application unsuccessful.
- All appointments are subject to a medical assessment and police clearance.
- The Council beholds the right not to make an appointment.