MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

SPECIAL COUNCIL MEETING

ON

25 AUGUST 2020

AT

11:00
SALDANHA BAY MUNICIPALITY

NOTICE IS HEREBY GIVEN THAT A SPECIAL COUNCIL MEETING WILL BE HELD ON TUESDAY, 25 AUGUST 2020 AT 11:00 IN THE TOWN HALL, LANGEBAAN

PRESENT

Alderman M Koen Executive Mayor
Councillor E Vaughan Executive Deputy Mayor
Alderman O Daniels Speaker
Councillor W America
Councillor G Girimane
Councillor T Khulu
Councillor J Kotzé
Councillor G Kordom
Alderman A Kruger
Councillor E Mankay
Councillor S Mafenuka
Councillor M Makwetu
Councillor L Mitchell
Councillor S Mohale
Alderman E Nackerdien
Councillor T Rossouw
Councillor T Salman
Alderman FJ Schippers
Alderman SJE Steyn
Councillor S Scholtz
Councillor A Truter
Councillor C Van Nooi
Councillor A Venter
Councillor A Williams

OFFICIALS

H Mettler Municipal Manager
S Vorster Director: Finance
G Smith Director: Infrastructure & Planning Services
C de Kock Director: Economic Development & Strategic Services
P Mbaliswana Director: Corporate Services & Public Safety
L Volschenk Director: Community & Operational Services
AJ Oberholster Senior Manager: Administration
D Smit Manager: Client Services & Communications
T Burger Communications Officer
A Meyer Manager: Administrative & Supporting Services
A van Schalkwyk Committee Officer
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OPENING

The Speaker, Alderman O Daniels welcomed everyone present and requested Alderman A Kruger to open the meeting with prayer.

OFFICIAL ANNOUNCEMENTS

The Speaker, Alderman O Daniels informed the meeting that notice had been received from the whip of the ANC that they were on their way to the Special Council meeting. She informed the meeting that Councillor M Schrader lost her son-in-law in an accident during the weekend.

LEAVE OF ABSENCE

Councillor M Schrader
Councillor G Siphole

DECLARATION OF INTEREST WITH REGARDS TO MATTERS FOR CONSIDERATION IN THIS AGENDA

None

CONFIRMATION OF MINUTES: SPECIAL COUNCIL MEETINGS OF 30 JUNE 2020 AND 24 JULY 2020

Councillor J Kotzé referred to the minutes of a Special Council meeting held on 24 July 2020 which reflected that he posted a message on Facebook. He requested that the minutes be amended as it was Mr Eric Mouton who published the message on Facebook.

The Speaker, Alderman Daniels confirmed that the amendment would be considered after reviewing the content.

RESOLVED

That the minutes of the Special Council meeting held on 30 June 2020 and 24 July 2020 be confirmed;

MONTHLY REPORT ON EXPENDITURE THROUGH SUPPLY CHAIN MANAGEMENT AND APPROVED DEVIATIONS FOR THE MONTHS OF MARCH 2020

(Report of the Directorate Finance Services)
(A Plaatjies)

RESOLVED

That the monthly report on expenditure through Supply Chain Management and approved Deviations for the month of March 2020 be noted.
RESOLVED

That the monthly report on expenditure through Supply Chain Management and approved Deviations for the month of April 2020 be noted.

RESOLVED

That the monthly report on expenditure through Supply Chain Management and approved Deviations for the month of May 2020 be noted.

RESOLVED

That the monthly report on expenditure through Supply Chain Management and approved Deviations for the month of June 2020 be noted.

RESOLVED

That the monthly report on expenditure through Supply Chain Management and approved Deviations for the month of July 2020 be noted.

Councillors T Salman and T Rossouw joined the meeting at 11:11.
R11/8-20  REINSTATEMENT OF CREDIT CONTROL MEASURES
(Report of the Directorate Finance Services)
(S Vorster, T Williams & R Rooms)

Councillor J Kotzé stated that users with conventional electricity meters should be assisted by Council to convert to prepaid electricity meters to ensure efficient credit control.

The Chief Financial Officer confirmed that no financial support was given to non-indigent electricity users to convert to pre-paid meters.

The Speaker, Alderman O Daniels requested that a report be submitted to council on subsidising the cost to convert all conventional users to pre-paid meters within seven days.

Councillors T Salman requested that his concern be registered regarding the reinstatement of credit control measures amidst job losses during the Covid-19 pandemic as well as the closure of Saldanha Steel. Councillors E Mankay and G Girimane requested confirmation on whether the socio-economic impact of the pandemic had been considered in the reinstatement of credit control measures.

Councillor T Salman requested that it be minuted that the ANC did not agree with the recommendation.

RESOLVED
i) that the contents of the report be noted;
ii) that it be noted that section 96 Municipal Systems Act, 32 of 2000 places a legislative responsibility on municipalities to collect all money that is due and payable;
iii) that the full credit control and debt collection measures as set out in the Debt Collection and Credit Control Policy be reinstated from 1 September 2020;
iv) that the ± 6 500 account holders be notified of the reinstatement of the credit control measures and that a media statement in this respect be released.

Councillor Mafenuka joined the meeting at 11:16.
Councillor Makwetu joined the meeting at 11:30.
Councillors Mankay and Girimane joined the meeting at 11:35.

R12/8-20  ADJUSTMENTS BUDGET 25 AUGUST 2020
(Report of the Directorate Finance Services)
(M Cornett / S Roets)

Councillor T Salman expressed his concern regarding the extent of the roll-overs and the level of expenditure. He also stated the following:
• the report did not reflect interventions of the Directorates to address problems experienced with expenditure;
• the adjustment budget did not address service delivery;
• the adjustment budget was not supported.

Alderman A Kruger congratulated the Infrastructure and Planning Services Directorate by achieving an expenditure level of 65% amidst the difficult circumstances caused by the pandemic.

Councillor J Kotzé stated that proactive steps and proper planning measures should be implemented to facilitate projects and Supply Chain Management processes to prevent the annual occurrence of roll-overs.

The item was voted on:

For 16
Against 7

RESOLVED

i) that the report be noted;

ii) that the individual capital projects as contained in the following detail of the Adjustments Capital Budget for 2020/21, supportive of the B-Schedules and other annexures, be approved:
   • Annexure A1: Summaries Capital Budget;
   • Annexure A2: Detail Capital budget per department;
   • Annexure A3: Adjustments Capital Budget per ward;

iii) that the unforeseen and unavoidable expenditure memo approved by the mayor attached as annexure “B” to the report be noted and the recommendations thereof be approved;

iv) that the signed quality certificate attached as Annexure “C” to the report be noted;

v) that if relevant the SDBIP and the applicable performance agreements be adjusted accordingly;

vi) that the adjustments budget for 2020/2021 as contained in the budget schedules in Annexure “D” to the report, be approved and submitted to National Treasury and Provincial Treasury: Western Cape.

R13/8-20 COVID-19 EXPENDITURE

(17/1/2/3/1)

(Report of the Directorate Finance Services)
(S Vorster)

Alderman SJE Steyn thanked the Chief Financial Officer, Mr. S. Vorster for the report. She mentioned that the onslaught on social media platforms caused unnecessary negative disdain to the Office of the Mayor.

Councillor B Mankay expressed the ANC’s appreciation towards Mr. S. Vorster for the submission of the report and its comprehensive content. She mentioned that two registered ECD centers did not receive assistance from SBM.
The Director Economic Development and Strategic Services, Mrs. C. de Kock responded that registered ECD’s were not within the ambit of SBM’s mandate. She confirmed that assistance was given to unregistered ECD’s which did fall within the ambit of SBM’s mandate. Assistance had at a later stage been extended to soup questions. It was requested that a list with the names of the ECD’s and soup kitchens which received food parcels from SBM be made available to Council.

Councillor T Khulu requested the Executive Mayor to declare his interest with Langebaan Spar.

Mr. S. Vorster explained the process regarding the timeline in relation to the use of SBM’s own funding, the procurement of food parcels and the receipt of grant funding. He informed the meeting that service providers had to be registered on the Central Supplier Database to submit a quotation for the provision of food parcels. A letter would be forwarded to the MEC of local government to request a roll-over of the grant funding.

Councillor T Salman requested that a paper trail be provided substantiating that companies were not registered on the CSD as they did not wish to do business with SBM. He raised his concern regarding the extent of the deviations during the lockdown period.

Councillor T Khulu requested reasons why suppliers were not registered on SBM’s CSD. He also referred to the R75 000-00 allocated to feed the homeless and requested confirmation whether all the funds were used for this purpose.

The Municipal Manager, Mr. H Mettler confirmed that unregistered ECD’s could be assisted as it was not included in the mandate of the Social Services Department. He confirmed that a list of the soup kitchens which received food parcels from SBM would be provided to Council. He informed the meeting that National Treasury allowed deviations since lockdown and that it was comprehensible that deviations had to be used as method of procurement due to constraints in supply chain processes during this period.

The Chief Financial Officer (CFO), Mr. S Vorster explained that SBM could not procure from organisations not registered on the CSD. He confirmed that Langebaan Spar was registered on the CSD. The procurement process was dealt with in April 2020 and the grant was received three weeks later. Confirmation was requested whether the expenditure could be captured against the grant, but after a month the Finance Directorate was informed that this could not be allowed. A letter had been forwarded requested reconsideration of the matter as well as an application to roll-over the grant funding. The response was awaited and could be one of the following:

- the matter be reconsidered, and the Covid-related expenditure could be allocated against the grant funding;
- that the Covid-related expenditure could not be allocated against the grant funding, but the remaining grant funding of R674 000-00 could be rolled over to the next financial year;
• that the Covid-related expenditure could not be allocated against the grant funding and the grant had to be paid back.

Councillor A Truter stated that Council act as a collective and that a media statement should be published which reflected that no money was stolen.

Councillor T Salman referred to the fact that the allegations that the money was stolen was made by a former DA member, Alderman S van Tura who had no affiliation with the ANC. He stated that a statement from the Mayor’s office would suffice as no criminal charge had been submitted against the Mayor. He indicated that the statement made by the CFO that Pick and Pay Vredenburg did not want to do business with the municipality was unsatisfactory and requested proof of evidence that this was indeed the case.

Councillor J Kotzé raised his concern regarding the expenditure relating to the homeless and requested statistics regarding the amount of people and the period.

The Executive Mayor, Alderman M Koen responded by stating that he was one of the owners of the building rented by Langebaan Spar, but that there was no other relationship between himself and the lessee.

Councillor B Mankay referred to the grant funding and the possibility that it could be rolled over to the current financial year. She stated that the funds should be channeled towards the poor.

The meeting was informed by the CFO, Mr. S. Vorster that National Treasury had been prescriptive by regulating that grant funding may not be used to buy food.

RESOLVED

That the report on Covid-19 expenditure be noted.

Councillor M Makwethu joined the meeting at 12:10.

R14/8-20 REPORT ON THE CAPITAL EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2020 (5/1/1-2020/21)

(Report of the Directorate Finance Services)
(M Cornett)

Councillor M Makwetu requested clarity regarding the R500 000-00 ward allocation. He stated that the bus shelters, beehives and car wash facility had not yet been constructed.

The Speaker, Alderman Daniels instructed the Municipal Manager to submit a report regarding the expenditure during 2019/2020 of the ward allocations.

Councillor T Salman congratulated the Executive Management Team on the capital spending.
RESOLVED

i) that the report on the Capital expenditure for the year ended 30 June 2020 be noted;

ii) that a report be circulated to all councillors containing the expenditure of the ward allocations during the 2019/2020 financial year.

R15/8-20 SCHEDULE OF KEY DEADLINES: COMPILATION OF 2021/22 IDP/BUDGET PROCESS

(5/1/1-2021/22)

(Report of the Directorate Finance Services)
(M Cornett / S Roets)

Alderman Kruger expressed his concern with the public participation process scheduled for October 2020. He urged that planning of this process be done as soon as possible to ensure that Covid-19 measures were included in the public participation process.

Councillor T Salman requested that the public participation process be communicated to Council in advance.

The Speaker, Alderman Daniels requested that Councillors email any suggestions to improve on the public participation process to her office. She also confirmed that a Special Council meeting would be scheduled prior to the public participation process.

RESOLVED

i) that the important contents of the report be noted and applied in the budget preparation process;

ii) that in terms of section 21 of the MFMA, Council approves the time schedule below outlining the key deadlines for:

a) the preparation, tabling and approval of the annual budget;
b) the annual review of the IDP;
c) the budget related polices;
d) the tabling and adoption of any amendments to the IDP and budget related polices;
e) any consultative process forming part of the processes referred to above in (a) to (d); and
f) that due to fact that the budget is a sequential process all stakeholders strictly adhere to the key deadlines set below in the time schedule and approved herewith;

iii) that the proposed public participation process for October 2020 be drafted in advance and submitted to Council prior to October 2020.
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<th>Date</th>
<th>Action</th>
<th>Capital budget</th>
<th>Personnel budget</th>
<th>Operating budget</th>
<th>Adjustment budget</th>
<th>IDP</th>
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<td>25/08/2020</td>
<td>Special Council Meeting: Approve the schedule of 2021/22 key IDP and budget deadlines (this item) &amp; 2020/21 Roll Over Adjustments Budget</td>
<td>✓</td>
<td>✗</td>
<td>✓</td>
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<tr>
<td>03/09/2020</td>
<td>Submit schedule of key deadlines for the 2021/22 IDP and Budget process to the West Coast District Municipality</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>03/09/2020</td>
<td>Publish 2021/22 IDP and Budget Schedule of key deadlines on website</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>01/09/2020</td>
<td>Finance: Submit capital budget schedules to directorates for completion</td>
<td>✓</td>
<td>✓</td>
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<td>01/09/2020</td>
<td>Finance: Request input on the 2021/22 tariffs from Departments</td>
<td>✓</td>
<td>✓</td>
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<td>✓</td>
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<tr>
<td>03/09/2020</td>
<td>Economic and Strategic Services Directorate: Place advert in newspaper and on municipal website to invite organisations to apply for grant-in-aid in terms of the approved Transfer and Subsidy policy</td>
<td>✓</td>
<td>✓</td>
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<td>01/10/2020 - 30/10/2020</td>
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<td>✓</td>
<td>✓</td>
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<td>02/11/2020</td>
<td>Provide IDP inputs for 2021/22 budget to EMT</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<td>01/09/2020 - 11/09/2020</td>
<td>Internal workshop with departments on how to complete the mSCOA budget schedules</td>
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<td>✓</td>
<td>✓</td>
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<tr>
<td>11/09/2020</td>
<td>Finance: Submit operating budget schedules to all Directorates for completion</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>02/10/2020</td>
<td>The Municipal Manager provides Human Resources with a report containing all the adjustments to the staff establishment for budget purposes</td>
<td>✓</td>
<td>✓</td>
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<td>✓</td>
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<tr>
<td>02/10/2020</td>
<td>All Directorates: Provide completed capital budget schedules for 2021/22 with motivations to Finance</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>09/10/2020</td>
<td>All Directorates: Provide completed Operating budget schedules for 2021/22 with motivations to Finance</td>
<td>✓</td>
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<tr>
<td>30/10/2020</td>
<td>All Directorates: Provide revised sundry tariffs with motivations to Finance</td>
<td>✓</td>
<td>✓</td>
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<td>19/10/2020</td>
<td>Human Resources provides Finance with the updated organogram that informs the personnel budget</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>20/10/2020</td>
<td>Finance: Start Budgeting in Payroll according to latest mSCOA chart released by National Treasury. (Version 6.3)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>16/10/2020</td>
<td>All Directorates: Provide comments to Finance on the accuracy and completeness of capital budget inputs captured</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>15/10/2020</td>
<td>Budget Steering Committee: Consider the 2021/22 budget principles</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
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<td>All Directorates: Provide comments to Finance on the accuracy and completeness of the operating budget input captured</td>
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<tr>
<td>29/10/2020</td>
<td>Special Council Meeting: Adopt the 2021/22 budget principles</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>02/11/2020</td>
<td>Finance: Submit capital budget schedules to update it with the IDP inputs</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>09/11/2020</td>
<td>All Directorates: Submit updated capital budget schedules to Finance</td>
<td>✓</td>
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<tr>
<td>09/11/2020</td>
<td>Finance: Request inputs from Departments on the Adjustment budget</td>
<td>✓</td>
<td>✓</td>
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<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>13/11/2020</td>
<td>Budgeting in Payroll finalised according to latest mSCOA chart (version 6.3) released by National Treasury</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>30/11/2020</td>
<td>Grant-in-Aid Adjudication Committee: Finalise the evaluation and adjudication of awards to qualifying organisations</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>30/11/2020</td>
<td>Budget Steering Committee: Salary and Capital budget</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>03/12/2020</td>
<td>Present draft 21/22 IDP review / amendment to Council</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>04/12/2020</td>
<td>All Directorates: Provide completed schedules for the 2020/21 main adjustment budget to Finance</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>10/12/2020-01/02/2021</td>
<td>Public Input on draft IDP</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>7/12/2020 - 14/12/2020</td>
<td>Budget balancing sessions with all Directorates</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>17/12/2020</td>
<td>Provide draft detailed 2021/22 Excel Operating budget to Mayor</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>21/12/2020</td>
<td>Departments to submit inputs for budget related policies to Finance</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>07/01/2021</td>
<td>Municipal Manager provide inputs on the Main Adjustment Budget</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>26/01/2021</td>
<td>Special Mayoral Committee: Consider Main Adjustments Budget</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>28/01/2021</td>
<td>Special Council Meeting: Consider approval of Main adjustments Budget 2020/2021</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Date</td>
<td>Action</td>
<td>Capital budget</td>
<td>Personnel budget</td>
<td>Operating budget</td>
<td>Adjustment budget</td>
<td>IDP</td>
</tr>
<tr>
<td>-----------------</td>
<td>------------------------------------------------------------------------</td>
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<td>------------------</td>
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</tr>
<tr>
<td>30/01/2021</td>
<td>Submit Summary Draft Operating Budget to CFO in version 6.3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/02/2020</td>
<td>Budget Steering Committee Meeting: Budget policies and tariffs</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18/02/2020</td>
<td>Budget Steering Committee Meeting: 2021/22 MTREF Operating budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>25/03/2021</td>
<td>Special Mayoral Committee Meeting: Tabling of the Final 2021/22 Revised / Amended IDP and 2021/22 draft Budget</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>30/03/2021</td>
<td>Special Council Meeting: Tabling of the Final 2021/22 Revised / Amended IDP and 2021/22 draft Budget</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>02/04/2021</td>
<td>Distribute all budget related documents to all council’s offices and libraries for public inspection; Submit budget to NT and PT in prescribed formats for inputs</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>02/04/2021</td>
<td>Advertisement of tabled budget for inputs and comments in local newspaper and place on municipal website</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>06/04/2021</td>
<td>Public Meetings: Announcement and discussion of budget for representations to be submitted for consideration - 2020/21 MTREF</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>17/04/2021</td>
<td>Closing of comments and representations on Budget for 2021/22 MTREF at 18:30</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>29/04/2021</td>
<td>Special Council workshop: Considering all inputs and/or objections on the budget, budget related policies and supply chain management policy</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>20/05/2021</td>
<td>Special Mayoral Committee Meeting: Final consideration of Budget to be proposed to Council for adoption with due consideration of inputs received for the 2021/22 MTREF</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>27/05/2021</td>
<td>Special Council meeting: Final consideration and adoption of 2021/22 MTREF Budget</td>
<td>✓</td>
<td>✓</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>
The unions indicated that the performance management policy framework was not submitted to the LLF for consideration. The Corporate Services and Public Safety Director, Mr. P. Mbaliswana confirmed that a presentation had been made to the LLF in this respect and that the minutes would be circulated as proof of evidence.

RESOLVED

i) that the report be noted;

ii) that the 2020 SBM Performance management Policy Framework be adopted by Council.

RESOLVED

That the council note the report on the annual performance agreements of the municipal manager and the senior manager directly accountable to the municipal manager for the 2020/2021 financial year.

Councillor J Kotzé requested feedback and clarity to what the legal costs of ± R100 000-00 represented in the financial statements of SBTO.

Councillor T Salman requested clarity on the SBTO’s involvement with the distribution of food parcels.
The Corporate Services and Public Safety Director, Mr. P. Mbaliswana confirmed that no food parcels were managed by any role player outside Saldanha Bay Municipality. He explained the role of the various clusters as well as the District Advisory Management Forum and the Joint Operations Centre.

RESOLVED

i) that the report be noted;

ii) that the income and expenditure for the month of June 2020 be noted.

R19/8-20  URBAN AGRICULTURE: COMMUNITY DEVELOPMENT; SUSTAINABLE DEVELOPMENT: HYDROPONICS FARMING AS A DEVELOPMENT TOOL TO CURB FOOD SHORTAGE AND CREATE ENTERPReNEURSHIP  
(17/18/5)  
(Report of the Directorate Economic Development & Strategic Services)  
(E Adonisi)

RESOLVED

i) that the report be noted;

ii) that council approve that the IPIC department commence with a proof of concept of one household per WoSA ward for Hydroponic Farming in SBM, with the proviso that a business plan be submitted to the Municipal Manager prior to commencement.

The Whip of the ANC requested a 5 minute caucus before continuing with the next item. The Speaker, Alderman Daniels allowed it and the meeting adjourned at 12:45.

The period for the caucus was extended to 15 minutes and the meeting resumed at 13:00.

R20/8-20  HOUSING: HOUSING IMPLEMENTATION PIPELINE AMENDMENT  
(5/16/2/1)  
(Report of the Directorate Infrastructure & Planning Services)  
(R Groenewald)

Councillor M Makwetu requested feedback on the timeframe for the housing pipeline in Laingville and the completion of the reservoir.

Councillor S Mafenuka requested feedback on the timeframe for the housing pipeline in Joe Slovo. He referred to 800 homes which
were not reflected in the housing pipeline and stated that the DA was politicising housing. He made an offensive remark and the Speaker, Alderman O Daniels requested him to retract the comment immediately. Councillor S Mafenuka withdrew his comment.

Councillor T Salman requested the Municipal Manager to consider all housing matters outstanding since 2011. He referred to the area of Greenfield in Ward 9 and stated that Councillor G Siphole had requested reasons for the exclusion of this area in the housing pipeline. He stated that Project 309 in Laingville should not be sabotaged by the upgrade of the Waste Water Treatment Works. He requested that a guarantee be given that the project would continue. He welcomed the inclusion of Green Village in the housing pipeline and requested that Greenfield and Joe Slovo be included in the housing pipeline.

Councillor J Kotzé stated that the selection of the Langebaan site on the Corner of Oostewald Street had to be reconsidered as this was prime property.

Councillor W America informed the meeting that the location next to Oostewald Street, Langebaan was an extension of Seaview Park. He indicated that the houses would be constructed where the residents of Ward 14 initially wanted the houses to be build.

Councillor B Mankay referred to Councillor J Kotzé as a structural racist.

Councillor J Kotzé requested Councillor B Mankay to retract the remark.

Councillor B Mankay responded by stating that people should be located close to services. She referred to Middelpos which was not close to the CBD or other services.

Councillor T Salman mentioned that he was very disappointed with Councillor J Kotzé’s statement and his disinclination to provide housing to the poor.

The Engineering and Planning Services Director, Mr. G. Smith informed the meeting that only 50 houses can be constructed in Laingville due to the capacity restrictions of the bulk services. The reservoir would be completed at the end of 2021 and the upgrade of the Waste Water Treatment Works would be completed by the end of 2022. He indicated that the allocation received for housing was a concern as an amount of R76 000 000-00 was gazetted of which only R25 000 000-00 was received by SBM. He mentioned that the approximate same timeline applied to Joe Slovo and referred to the Environmental Impact Study and the upgrade of the Waste Water
Treatment Works. He further added that Greenfield (ward 9) had recently received houses and that other wards would have to be addressed first. Iraq was included in the 5th year of the housing pipeline.

Councillor T Salman requested that the housing department be capacitated. He requested the Municipal Manager to forward a letter to the National Department of Human Settlements regarding the reduced funding. The Municipal Manager, Mr H Mettler indicated that he would liaise with the National Minister of Human Settlements regarding the reduced funding.

RESOLVED

i) that the contents of the report be noted;

ii) that the revised Housing Pipeline, with the inclusion of the following projects, be approved:
   a. Seaview Park Extension
   b. Green Village housing

iii) that project applications be submitted for the projects in the housing pipeline;

iv) that the housing pipeline and budgets be aligned to master plans for the municipality, the 10-year capital budget and long-term financial plan;

v) that the housing department ensure that the expenditure of housing budgets is in line with DHS project approval, funding and available budgets that has been approved by council;

vi) that the Saldanha Bay Housing department always ensure that due processes legislative, regulative, approval and policy requirements with regards to Housing, Budgeting, SCM is adhered to before and when any expenses are incurred in respect of housing projects.

Councillor Rossouw left the meeting at 13:14.

R21/8-20   ST HELENA BAY: LAND DISCUSSIONS: HUMAN SETTLEMENTS DEVELOPMENT: SANDY POINT HOSTEL
           (Report of the Directorate Infrastructure & Planning Services)
           (R Groenewald)

Councillor T Khulu expressed his appreciation towards the housing department for finalizing this matter. He suggested that the Department of Public Works be requested to make unused land available for housing.
The Executive Mayor, Alderman Koen confirmed that letters had been forwarded to the Department of Public Works, but that no progress had been made. He proposed that an official visit be scheduled to the National Minister of Housing requesting assistance with the creation of housing opportunities.

RESOLVED

i) that content of the report be noted;

ii) that subsequent to the negotiations the final report be submitted to Council which will include the proposed agreement.

Mrs A Meyer left the meeting at 14:00.


(Report of the Directorate Corporate Services & Public Safety)
(AJ Oberholster)

RESOLVED

i) that the report be noted;

ii) that Council resolution R38/4-18 be rescinded and be replaced with the following recommendation;

iii) that erf 1304 Hopefield and the portion of the remainder of erf 350 Hopefield (A and B) as indicated on the map attached to the report, not be needed for the supplying of any Basic Municipal Services according with Section 14 of the MFMA, seeing that there is no future planning of any development;

iv) that approval be granted for the alienation of erf 1304 Hopefield and a portion of the remainder of erf 350 Hopefield (portion A and B) as indicated on the attached map, to the Institute for Contemporary Research;

v) that there be deviated from a formal tender process and that Erf 1304 Hopefield (De Gewels) complex and a portion of the remainder of erf 350 Hopefield (portion A and B) as indicated on the attached map, be offered to the Institute for Contemporary Research (ICRA – PBO Reg No. 930065591) subject to the following conditions:
a) that erf 1304 Hopefield be sold at 15% of the market value of R1 504 600 (R225 690) plus Transfer duty;

b) that erf 1304 Hopefield (De Gewels) be reserved to accommodate pensioners with limited income;

c) that the lease tariffs be fixed for the following 24 months;

d) that the tariff be increased from year 3 equal to the inflation rate;

e) that portion of the Remainder of erf 350 Hopefield marked as “A” be sold to the Institute of Contemporary Research (ICRA) at market related value of R593 892 plus Transfer duty;

f) that portion marked as “B” of the Remainder of erf 350 Hopefield be sold to ICRA at market related value of R200 000 plus Transfer duty;

g) that portion marked as “B” of the Remainder of erf 350 Hopefield be consolidated with erf 1304 Hopefield and be used for the development of a retirement village;

h) that no capital contribution is payable on the existing services but that capital contributions be payable on all additional services required;

i) that no environmental study applied to this approval;

j) that a 10% deposit is payable by ICRA;

k) that the applicant is authorized and responsible for lodgment of the application for closure, subdivision, rezoning and consolidation to the Land Use Planning and Development Control department;

l) that a market related value be determined by an independent valuer;

m) that the Municipal Manager be authorized to approve the valuation in order to finalize the transaction;

n) that the proposed alienation process be advertised in terms of section 21 of the Municipal Systems Act;

o) that the Institute for Contemporary Research be responsible to relocate the park (implements) on the portion marked as B on the attached map, at own cost;
p) that the Department of Community Services be responsible to identify the property for the relocation of the park;

q) that the Institute for Contemporary Research be responsible for all cost pertaining to this transaction.

vi) that erf 1304 Hopefield and portion of the Remainder of erf 350 marked as “B” be consolidated and only be used for a retirement village and in the event of the property being sold or not used for that purpose, the properties be offered to the municipality at the purchase price;

vii) that the transfer of erf 1304 Hopefield and portions “A” and “B” of the Remainder of erf 350 Hopefield be done simultaneously.

MUNICIPAL BUILDINGS AND TERRAINS: APPLICATION FOR THE ALIENATION OF A PORTION OF COUNCIL PROPERTY ERF 9437 DIAZVILLE, SALDANHA; MAARMAN

(Report of the Directorate Corporate Services & Public Safety)
(B Mentoor)

RESOVED

i) that the report be noted;

ii) that the ±72²m portion as indicated on the map, of erf 9437 Saldanha, according with Section 14 of the MFMA not be needed for the supplying of any Basic Municipal Services seeing that there is no future planning of any development;

iii) that a competitive bidding process not be followed as it will be impractical and not in the best interest of the public to sell the property on this basis due to the fact that the applicant is the only party that could benefit from this alienation;

iv) that the ±72m² portion of erf 9437 Saldanha be closed, subdivided, rezoned and consolidated with erf 9495 Saldanha;

v) that an application for the closure, subdivision, rezoning and consolidation be submitted to the Department Land Use and Development Control;

vi) that a market related value be determined by council’s internal valuer, as purchase price for the portion to be alienated;
vii) that the proposed alienation, closure, subdivision, rezoning and consolidation of the abovementioned portions in accordance to Section 21 of the Municipal Systems Act be advertised for comments;

viii) that the applicant be responsible for all cost pertaining to this transaction.

R24/8-20 MUNICIPAL BUILDINGS AND TERRAINS: APPLICATION FOR THE ERECTION OF CONTROLLED SECURITY GATES TO VILLA DIAMANTE, LANGEBAAN: VILLA DIAMANTE HOMEOWNERS ASSOCIATION

This item was withdrawn at the Special Mayoral Committee meeting.

R25/8-20 MUNICIPAL BUILDINGS AND TERRAINS: APPLICATION TO LEASE PORTION OF FARM 191/12, LANGEBAAN: YOUNG TREE CARE (PTY) LTD (7/2/3/R & 16/5/4/2)
(Report of the Directorate Corporate Services & Public Safety)
(A Meyer)

RESOLVED

i) that the report be noted;

ii) that approval be granted to Young Tree Care (Pty) Ltd for the lease of approximately 10 000m² of farm 191/12 Langebaan for the purpose of establishing a drop-off and composting site for recycling of garden refuse subject to the following conditions:

a) that a five (5) year lease agreement be approved with an option to apply for renewal;

b) that the proposed lease agreement be advertised for public interest in accordance to Section 21 of the Municipal Systems Act;

c) that Council be indemnified against any claims or actions which may arise from this approval;

d) that a land use change application (temporary departure application) to permit the secondary land use on the agricultural unit be submitted to Council’s Land Use Planning & Development Control department;

e) that the proposed placement of structures and/or activities be done and approved in conjunction with
Council’s Land Use Planning & Development Control department as well as with the Infrastructure and Planning Services Directorate and that the visual impact from the road be taken into consideration;

f) that a proposed detail site development plan be submitted for consideration prior to commencement of said activities;

g) that the applicant be responsible for the erecting of a fence, rehabilitation and future maintenance of the property for the duration of the lease agreement and that the type of fencing be submitted to the municipality for approval prior to erecting the fence;

h) that the advertising on the premises be in accordance with the Municipality’s Advertising and Signage By-law and that prior approval be obtained in this respect;

i) that approval be withdrawn if circumstances so dictates and the municipality be exempted from liability of any claims;

j) that an amount of R1 000-00 per month plus VAT be paid to Council for the lease of the 10 000m² portion of farm 191/12 Langebaan and that an annual increase of 10% be applicable to the lease agreement;

k) that the exact size of the required portion be surveyed and demarcated at the cost of the applicant for contract purposes;

l) that the applicant be held liable for all costs and to follow all procedures and obtain all authorisations required, including advertising cost or any other cost that may arise from this application;

m) that any operational structures/activities be located on farm 191/12 Langebaan where the visual impact on the road is minimalized.

RESOLVED

i) that the report be noted;
ii) that council grant approval for a rectification transport of erven 3953 and 3954 St Helena Bay;

iii) that quotations be requested for a rectification transport on erven 3953 and 3954 St Helena Bay;

iv) that instruction be given to the Rates and Services Departments to change the accounts to reflect the correct owner/occupant as per the current situation to allow for the application by Me Cloete for indigent subsidy to be processed;

v) that the outstanding debt on erven 3953 and 3954 St Helena Bay in the name of Me Cloete in accordance with Clause 17 of Council's Indigent Policy be written off after the successful processing of her application for indigent subsidy;

vi) that a portion of the credit on account 0062023012 in the name of Faro be transferred to their outstanding account 0062022997, where after a clearance certificate can be issued on both properties in order to proceed with the rectification;

vii) that the Municipality pay the cost for the rectification transport.

R27/8-20 MUNICIPAL BUILDINGS AND TERRAINS: APPLICATION FOR THE ALIENATION OF COUNCIL PROPERTY ERF 1240 PATERNOSTER: JR GRAY, JNR (7/2/2/R)

(Report of the Directorate Corporate Services & Public Safety)
(T Bagus)

RESOLVED

i) that the report be noted;

ii) that Council approves the sale of erf 1240 Paternoster at the offered price of R50 000-00 plus VAT to the applicant;

iii) that approval be granted for the immediate and temporary closure of the throughway on Erf 1240, due to its hazardous condition;

iv) that approval be granted for the permanent closure of the throughway on Erf 1240 and that a safer and more suitable pedestrian accessway to the beach area, be proposed and formalized;

v) that the above-mentioned permanent closure of Erf 1240 be implemented after following due administrative processes;
vi) that a land use application be submitted to the Land Use and Development Control department of SBM by Mr J Gray for the rezoning of Erf 1240 to resort zone;

vii) that Erf 1240 be consolidated with Erf 1239, Paternoster and that the applicant appoints a land surveyor at own cost for this purpose;

viii) that a service servitude be registered on Erf 1240, Paternoster in lieu of Saldanha Bay Municipality for the purpose of accessing this portion of land whenever required at the cost of Mr J Gray;

ix) that keys to the gates in order to obtain access to Erf 1240, Paternoster be given to the Infrastructure and Planning Services directorate;

x) that the proposed closure and alienation of Erf 1240, Paternoster, be advertised for public interest in accordance to Section 21 of the Municipal Systems Act;

xi) that Council be indemnified against any claims or actions which may arise from this approval;

xii) that the proposed placement of structures and/or activities be done and approved in conjunction with Council’s Land Use Planning & Development Control department as well as with the Infrastructure and Planning Services Directorate.

xiii) that unrestricted accessibility be ensured to the municipality for maintenance purposes to the stormwater infrastructure, including the outfall area, from the St Augustine Street front, be provided by the applicant. This will result into the erection of two gates (street front and river mouth front). The entrance gates may not exceed a maximum of 1,5 meters in width. No vehicular access at these points shall be allowed;

xiv) that the applicant be responsible for all costs pertaining to this transaction.

MUNICIPAL BUILDINGS AND TERRAINS: LEASED PROPERTIES TO TENANTS: APPLICATION FOR RENTAL PAYMENT RELIEF
(Report of the Directorate Corporate Services & Public Safety)
(M Simerie)

RESOLVED
i) that the report be noted;
that approval be granted to the six (6) Lessees who are unable to make use of their leased premises for the purpose of its lease to receive 50% rebate for payment of their rental from 1 July 2020 – 31 December 2020,

that lessees enter into payment arrangements with the municipality to settle their outstanding debt from 1 April 2020 until 30 June 2020;

that any other application for rental payment relief measures be submitted to Council for consideration;

that the loss of income as a result of the Council resolution be treated as Revenue Forgone during the 2020/21 financial year.

R29/8-20 TARIFF EXEMPTION DURING NATIONAL LOCKDOWN AT SALDANHA RESORT

(17/18/05)

(Report of the Directorate Community & Operational Services)

The meeting was informed that a MOU had been signed with Public Works for the lease of the two (2) holiday resorts till end of October 2020.

The Executive Mayor, Alderman Koen proposed that Public Works be approached for the possible cancellation of one of the resorts in order to prepare for the festive season.

RESOLVED

i) that the report be noted;

ii) that the Saldanha Holiday Resort be made available to members of the Saldanha Municipal Area as a self-risk isolation area during the National Lockdown Period, free of any costs;

iii) that the revenue at normal tariffs be accounted for as revenue forgone as follows

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost centre</th>
<th>Function</th>
<th>Fund</th>
<th>Item Revenue</th>
<th>Region</th>
<th>Costing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational: Typical Workstreams:: Revenue Cost of free rental: 236</td>
<td></td>
<td></td>
<td>Rental from fixed assets</td>
<td>Operational: Revenue: Exchange revenue: Rental from fixed assets: Non-Market related: PPE: Ad-hoc rentals Community</td>
<td>Whole of Municipality</td>
<td>Default</td>
</tr>
</tbody>
</table>
ii. **Credit: accounting for the revenue**

The revenue must be allocated as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost centre</th>
<th>Function</th>
<th>Fund</th>
<th>Item Revenue</th>
<th>Region</th>
<th>Costing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Default</td>
<td>236</td>
<td>Recreational facilities: Resort Saldanha</td>
<td>Rental from fixed assets</td>
<td>Operational: Revenue: Exchange revenue: Rental from fixed assets: Non-Market related: PPE: Ad-hoc rentals Community assets</td>
<td>Whole of Municipality</td>
<td>Default</td>
</tr>
</tbody>
</table>

**R30/8-20 TARIFF EXEMPTION DURING NATIONAL LOCKDOWN AT TABAK BAY RESORT**

(17/18/05)

(Report of the Directorate Community & Operational Services)

(R Juler)

**RESOLVED**

i) that the report be noted;

ii) that the Tabak Bay Holiday Resort be made available to members of the Saldanha Municipal Area as a self-risk isolation area during the National Lockdown Period, free of any costs;

iii) that the revenue at normal tariffs be accounted for as revenue forgone as follows

**i. Debit: Exemption – (Waiving of fees payable) revenue forgone**

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost centre</th>
<th>Function</th>
<th>Fund</th>
<th>Item Revenue</th>
<th>Region</th>
<th>Costing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational: Typical Workstreams:: Revenue Cost of free rental: 236</td>
<td>Recreational facilities: Resort Saldanha</td>
<td>Rental from fixed assets</td>
<td>Operational: Revenue: Exchange revenue: Rental from fixed assets: Non-Market related: PPE: Ad-hoc rentals Community assets</td>
<td>Whole of Municipality</td>
<td>Default</td>
<td></td>
</tr>
</tbody>
</table>

**ii. Credit: accounting for the revenue**

The revenue must be allocated as follows:

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost centre</th>
<th>Function</th>
<th>Fund</th>
<th>Item Revenue</th>
<th>Region</th>
<th>Costing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Default</td>
<td>236</td>
<td>Recreational facilities: Resort Saldanha</td>
<td>Rental from fixed assets</td>
<td>Operational: Revenue: Exchange revenue: Rental from fixed assets: Non-Market related: PPE: Ad-hoc rentals Community assets</td>
<td>Whole of Municipality</td>
<td>Default</td>
</tr>
</tbody>
</table>
R31/8-20  CLIENT SERVICES AND COMMUNICATION PROCESSES REPORT: MARCH – JULY 2020

(Report of the Office of the Municipal Manager)
(D Smit)

RESOLVED

That the report on Client Services and Communication processes for the months of March till July 2020 be noted.

R32/8-20  LEGAL SERVICES PROGRESS STATUS REPORT (PERIOD MARCH – JUNE 2020)

(Report of the Office of the Municipal Manager)
(L Ebersöhn)

RESOLVED

That the progress status report on Legal Services for the period March till June 2020 be noted.

The meeting adjourned at 14:26.

Confirmed.

SPEAKER ___________________________ DATE ___________________________